

# TIDBURY GREEN PARISH COUNCIL

**Clerk: Mrs Charlotte Kirby  
Tidbury Green PC  
PO Box 17622  
BIRMINGHAM  
B13 3PR**

**E-mail: [tidburygreenpc@googlemail.com](mailto:tidburygreenpc@googlemail.com)  
Tel: 07832 925080**

To: – Councillors C.Farr (Chairman), A.Hussain, M.Reohorn and L.Waites of Tidbury Green Parish Council.

You are hereby summoned to attend the Parish Council's ordinary meeting to be held in Tidbury Green Village Hall on Wednesday 16<sup>th</sup> December 2020 at 7.00pm for the purposes of transacting the following business.

Due to Covid-19 Restrictions and Social Distancing requirement if the public or press wish to attend this will have to be done remotely, via Zoom.

**Should the press or public wish to join the meeting, please email the Clerk - [tidburygreenpc@googlemail.com](mailto:tidburygreenpc@googlemail.com). The Clerk will then send you an invite with the relevant joining instructions, ID and password.**

Charlotte L Kirby  
Clerk to the Council

Dated this 10th December 2020

## AGENDA

### 1. Record of members present

### 2. Apologies and reasons for Absence

### 3. Declarations of Interest and Dispensations

- To receive Declarations of interest from councillors on items on the agenda
- To receive written requests for dispensations for disclosable pecuniary interests
- To grant any requests for dispensation as appropriate.

### 4. Open Forum

- Parishioners of Tidbury Green are invited to address the Parish Council on any relevant matter for a maximum of three minutes. *Should you wish to join the meeting, please email the Clerk - [tidburygreenpc@googlemail.com](mailto:tidburygreenpc@googlemail.com). The Clerk will then send you an invite with the relevant joining instructions, ID and password.*

**5. To Approve the Minutes**

- To approve the Minutes of the meeting held on 11th November 2020 (attached are unconfirmed).

**6. To review and consider progress against actions as detailed on the Action Tracker (Previously Distributed) and if necessary consider any matters arising from minutes.****7. Appointment of Additional Councillor via Co-Option process**

- To discuss the current position in terms of advertising and filling the Parish Councillor Vacancy.

**8. Community Governance Review**

- Receive an update on the Community Governance Review, to increase the number of Councillors.
- Discuss any issue regarding the Community Governance Review.

**9. To consider the following planning matters****New Planning Applications & Permanent Traffic Order**

- **PL/2020/02520/PPFL – 66 Shutt Lane.**
- **PL/2020/02694/MINFHO – 101 Wood Lane.**
- **PL/2020/02368/MINFHO – 142 Norton Lane.**
- **PL/2020/02149/TPO – 25 Lowbrook Lane - No Representation, provided that the tree works are carried out in a way that causes no long term damage. Submitted via delegated authority.**
- **PL/2020/02528/MINFHO – 90 Norton Lane. No Representation, submitted via delegated authority.**
- **PL/2020/02623/MINFHO – 5 Houndsfield Lane. No Representation, submitted via delegated authority.**
- **Fulford Hall Road (Prohibition of Left Turn) 2020**

**Planning Decisions by Solihull Borough Council**

- **PL/2020/01568/MINFHO – 145 Wood Lane. No Response Submitted – Approved.**
- **PL/2020/01886/MINFHO – 148 Norton Lane. No Response Submitted - Refused**
- **Appeal -Ref APP/Q4625/W/20/3249657 for Bowyer Farm - Lady Lane – Appeal Withdrawn**
- **PL/2020/02146/TPO – 38 Houndsfield Lane. No Response Submitted – Approved.**

**Ongoing matters**

- **PL/2020/02344/TPO – Lowbrook Farm, Lowbrook Lane. No Representation, provided certain conditions are met - submitted via delegated authority.**
- **PL/2020/01473/PPFL – Holly Cottage, Braggs Farm Lane. -No Response submitted**
- **PL/2020/02390/PPFL – Rumbush Farm, Rumbush Lane – Objection submitted via delegated authority.**
- **Appeal Ref APP/Q4625/W/20/3251921 – Land rear of Cleobury Barn, Cleobury Lane. Appeal against PL/2019/01663/PPF - No Representation -Via Delegated Authority.**

#### **10. Lowbrook Farm Development**

- To receive and discuss any relevant updates.
- Discuss and agree any further action to be taken

#### **11. Tidbury Heights Development**

- To receive and discuss any further relevant updates.
- Discuss and agree any further action to be taken

#### **12. Solihull Local Plan Review**

- To receive and discuss any relevant updates.
- To thank Jean Walter's (CPRE) for all her support.
- Discuss and agree any action to be taken.

#### **13. Anti-Social & Criminal Behaviour**

- To discuss concerns relating to reports of Anti-Social and Criminal Behaviour in Tidbury Green.
- To receive relevant updates on previously reported incidents of Anti-Social and Criminal Behaviour in Tidbury Green.

#### **14. Wood Lane / Lady Lane Parking Issues**

- To receive and discuss relevant updates.
- Discuss and agree any further action to be taken

#### **15. Meeting with Saqib Bhatti MBE MP**

- To discuss and agree plans for the next meeting between the Parish Council and Saqib Bhatti MBE MP.

**16. Village Hall**

- Review Tidbury Green Village Hall Risk Assessment Programme
- Discuss Village Hall Statutes, Rules, Constitution and Management Committee.
- Discuss management and plans during the Covid-19 virus.

**17. Financial Matters**

- Invoices Received – to consider for payment those items listed in December 2020 Agenda Appendix 1
- Payments Received – None
- Income and Expenditure Budget Year to 31 October 2020 & 30 November 2020.
- Review existing cheque signatories on bank mandate
- Consider the need for a three year financial forecast
- Approve final Objectives Statement for 2021/22
- Review and consider the Parish Council's Specific and General Reserves for 2021/22
- Agree final budget and Precept for 2021/22

**18. Website Accessibility for Town & Parish Council Websites**

- Consider further work required and the relevant funding to meet full requirements.

**19. Calendar of Actions**

- Review and adopt Financial Regulations
- Carry out independent review of bank reconciliations

**20. Monthly meetings with Solihull MBC (Pilot)**

- Discuss and agree an attendance schedule and process for the pilot monthly meetings with Solihull MBC

**21. Litter Picking in Tidbury Green**

- **To receive an update regarding the Local Litter Picking Initiative.**
- Discuss and agree any further action to be taken

**22. Crimes in Tidbury Green**

- Discuss and consider any recent crimes reported in the area.
- Consider options for reducing crime in the area.

**23. Neighbourhood Watch / Street Watch**

- **To receive any relevant updates.**
- Discuss and agree any further action to be taken.

**24. Update from Parish Clerk**

- To receive updates on progress and any relevant issues
- Discuss and agree the Clerks revised contract.

**25. Correspondence**

- As listed in December 2020 Agenda Appendix 1.

**Date of the next meeting: Wednesday 20<sup>th</sup> January 2021**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

# TIDBURY GREEN PARISH COUNCIL

## December 2020 Agenda Appendix 1

### Invoices Received

### Invoice & Cheque No.

- |   |   |
|---|---|
| 1. Clerk's Pay (C Kirby) - £859.08<br>Additional hours worked/pay November 2020                                       | Invoice No: 86<br>Cheque No:                    |
| 2. Clerk's costs (C Kirby) £581.31<br>Paper, ink, Zoom pro, stationery,<br>ALCC, Newsletter printing & phone)         | Invoice No: 86<br>Cheque No:                    |
| 3. Information Commissioners £40.00<br>Data Protection Registration   | Order Ref No: <b>02da32520607</b><br>Cheque No: |
| 4. RL Business Solutions Limited £187.20<br>Annual website hosting, domain and support                                | Invoice No: 194<br>Cheque No:                   |
| 5. RL Business Solutions Limited £600.00<br>Website Accessibility Evaluation work                                     | Invoice No: 195<br>Cheque No:                   |
| 6. Cllr.Azra Hussain £50.00<br>Refund for voucher presented to<br>Residents for planting the SMBC donated cherry tree | Invoice No: N/A<br>Cheque No:                   |

### Payments received

### Cheque & Bank Credit No.

- |         |                            |
|---------|----------------------------|
| 1. None | Cheque No:<br>Payment Ref: |
|---------|----------------------------|

**December 2020 Appendix 1 invoices and payments approved as correct:-**

**Signed..... Date.....**

**Chairman**

## December 2020 Agenda Appendix 1

Correspondence:

(Those of particular note are in bold)

**November 2020**

1. SMBC – email 05/11 – Planning Application PL/2020/02528/MINFHO – 90 Norton Lane. **(Circulated 12<sup>th</sup> November 2020).**
2. WALC – email 05/11 - Annual General Meeting - Wednesday 25th November 2020
3. SMBC – email 06/11 – Weekly Update.
4. SMBC – email 06/11 - Community Champions Update 6.11.20.
5. SLCC – email 06/11 - News Bulletin.
6. **SMBC – email 06/11 - Licensing Policy – Consultation (Circulated 9<sup>th</sup> November 2020).**
7. **SMBC – email 10/11 - Solihull’s Draft Submission Plan online webinars (Circulated 21<sup>st</sup> September 2020).**
8. SMBC - email 09/11 - RE: COVID-19 – Government Updates.
9. **Resident from Marston Green – email 09/11 - Tidbury Green Parish Council "West of Dickens Heath Proposed Development Site" (Circulated 16<sup>th</sup> November 2020).**
10. **SMBC – email 10/11 - Tidbury Green Parish Council "Volunteers Scheme" (Circulated 10<sup>th</sup> November 2020).**
11. SMBC – email 11/11 - Permanent Traffic Regulation Order - Notice of Implementation - Balsall Street East, Balsall Common - Waiting Restrictions and School Keep Clear.
12. HMRC – email 11/11 - Guidance for employers on RTI reporting obligations for payments made early at Christmas.
13. **WALC – email 11/11 – Members Newsletter, which includes the latest up to date information regarding Village Halls. (Circulated 16<sup>th</sup> November 2020).**
14. **SMBC – email 11/11 - Notification of Proposed Permanent Traffic Regulation Order - Fulford Hall Road, Tidbury Green - Prohibition of Left-Turn**
15. SMBC – email 12/11 - EMERGENCY Road Closure – School Road, Shirley, B94 6RD (at the junction with Stratford Road) – Immediate until 18/11/2020 at 15:00hrs.
16. SMBC – email 11/11 – Planning Application PL/2020/02623/MINFHO – 5 Houndsfield Lane. **(Circulated 2<sup>nd</sup> December 2020).**
17. Tidbury Green School – email 12/11 – Weekly Newsletter.
18. SMBC – email 12/11 - Finding Peace during the Pandemic.
19. SMBC – email 12/11 - Solihull’s Draft Submission Plan online webinars.
20. SMBC – email 12/11 - EMERGENCY Road Closure – School Road, Shirley, B94 6RD (at the junction with Stratford Road) – Immediate until 18/11/2020 at 15:00hrs.
21. **SMBC – email 12/11 - Notification of Proposed Permanent Traffic Regulation Order - Fulford Hall Road, Tidbury Green - Prohibition of Left-Turn.**
22. NALC – email 13/11 – Chief Executives Bulletin.

23. SMBC – email 13/11 - Latest Community Champions Update.
24. SMBC – email 13/11 - COVID-19 – Government Updates.
25. CPRE– email 14/11 - Connecting with the countryside during lockdown 2.0.
26. **Parishioner – email 15/11 - Gate taken from Engine Lake bottom of Masons Lane evening of Friday 13th Nov 2020 (Circulated 16<sup>th</sup> November 2020).**
27. SLCC – email 16/11 - Planning Committee Handbook (Circulated 16<sup>th</sup> November 2020).
28. SMBC - email 16/11 - RE: COVID-19 – Government Updates.
29. SMBC – email 16/11 – Planning Application PL/2020/02149/TPO – 25 Lowbrook Lane. **(Circulated 25<sup>th</sup> November 2020).**
30. SMBC – email 17/11 - Notification of Temporary Traffic Restrictions - Chester Road (Service Road), Castle Bromwich - Overnight Closures 24 to 26 November 2020.
31. SMBC – email 17/11 – Planning Application PL/2020/02368/MINFHO – 142 Norton Lane. **(Circulated 16<sup>th</sup> November 2020).**
32. WALC – email 18/11- WALC Training & Events Newsletter - 18th November 2020.
33. **SMBC – email 18/11 - Solihull Draft Submission Plan - make a representation before the deadline.**
34. **SAC – email 18/11 - SAC engagement with Census 2021. (Circulated 23<sup>rd</sup> November 2020).**
35. Tidbury Green School – email 19/11 – Weekly Newsletter.
36. SLCC –email 19/11 - News Bulletin.
37. **Allotment Association – email 19/11 – Update on Plot. (Circulated 23<sup>rd</sup> November 2020).**
38. WALC – email 20/11 - New training for 2021 - Clerks; the Knowledge.
39. NALC – email 20/11 – Chief Executives Bulletin.
40. SMBC - email 22/11 - RE: COVID-19 – Government Updates.
41. SMBC – email 22/11 - Community Champions Update.
42. **SMBC – email 22/11 - Christmas Food Parcels - Solihull Food Banks.**
43. **SAC – email 23/11 - Structure Chart for the Economy & Infrastructure Directorate (Circulated 25<sup>th</sup> November 2020).**
44. SMBC – email 23/11 - EMERGENCY Road Closure – Near 948 Warwick Road, Solihull (Section between Brueton Park Entrance and Oldway Drive) – Immediate until 25/11/2020 at 16:00hrs.
45. **Parishioner – phone 23/11 – Wood Lane Parking problems**
46. **Parishioner – phone 23/11 – Newsletters.**
47. Rural Services Network – email 24/11 - The Rural Bulletin.
48. WALC – email 24/11 - 71st WALC Annual Report.
49. WALC – email 24/11 - WALC AGM and Keeping minutes secure.
50. SMBC – email 25/11 - EMERGENCY Road Closure – Eden Road, Elmdon, B92 9DT (outside number 54) – Immediate until 16:00 hrs on Friday 27th November 2020.
51. WALC – email 25/11 - WALC Members Newsletter.
52. SMBC – email 25/11 - Notification of Temporary Traffic Restrictions - December Patching Works - Various Locations - 3 December 2020.



53. SMBC – email 25/11 - Notification of Temporary Traffic Restrictions - A452 Chester Road, Bickenhill (40mph Speed Limit) - 3 December 2020 for 18mths.
54. SMBC – email 25/11 - Notification of Proposed Permanent Traffic Regulation Order - Permitted Waiting for Electric Vehicle Charging - Various Solihull Locations.
55. SMBC – email 25/11 - Notification of Proposed Permanent Traffic Regulation Order - Neville Road, Shirley - Waiting Restrictions.
56. SMBC - email 25/11 - RE: COVID-19 – Government Updates.
57. **SMBC – email 25/11 - 2021/22 Parish Precept Setting Key Dates. (Circulated 25<sup>th</sup> November 2020).**
58. SMBC – email 25/11 - EMERGENCY Road Closure – Eden Road, Elmdon, B92 9DT (outside number 54) – Immediate until 16:00 hrs on Friday 27th November 2020.
59. SMBC – email 25/11 - Notification of Proposed Permanent Traffic Regulation Order - Brick Kiln Lane and Widney Lane, Solihull - Waiting Restrictions
60. Tidbury Green School – email 26/11 – Weekly Newsletter.
61. **Information Commissioners Office – email 27/11 - Data Protection fee - Reminder to renew ICO: 00015056646.**
62. NALC – email 27/11 – Chief Executives Bulletin.
63. SMBC – email 27/11 – Planning Application PL/2020/02694/MINFHO – 101 Wood Lane. **(Circulated 2<sup>nd</sup> December 2020).**
64. SLCC – email 30/11 - Christmas Meeting.
65. **Parishioner – email 30/11 – Litter Picking – Duke of Edinburgh. (Circulated 2<sup>nd</sup> December 2020).**

### **December 2020**

66. SMBC – email 01/12 – Planning Application PL/2020/02520/PPFL – 66 Shutt Lane. **(Circulated 3<sup>rd</sup> December 2020).**
67. SMBC – email 01/12 - Agenda for Planning Committee, Wednesday 9th December 2020.
68. WALC – email 02/12 - Tax returns where your clerk works for more than one Council.
69. SLCC – email 02/12 - News Bulletin.
70. **SLCC – email 02/12 – Census 2021 Information.**
71. **SMBC – email 03/12 - Parish CIL spending (Circulated 7<sup>th</sup> December 2020).**
72. NALC – email 03/11 – Chief Executives Bulletin.
73. **WALC – email 04/12 - Warwickshire Police and Crime Commissioner Budget and Engagement meeting. (Circulated 9<sup>th</sup> December 2020).**
74. **Member of Public – email 05/12 – Query about obtaining an Allotment Plot.**
75. **WALC – email 07/12 – Internal Audits.**
76. Rural Services Network – email 08/12 - The Rural Bulletin.
77. SAC – email – 09/12 - Minutes of SAC Meeting held on 20th October (Circulated 9<sup>th</sup> December 2020).
78. **SMBC – email 09/12 - Tidbury Green Parish Council Election (Circulated 9<sup>th</sup> December 2020).**
79. **WALC – email 09/12 – Newsletter.**  
 Agenda for 16<sup>th</sup> December 2020 - Tidbury Green Parish Council Ordinary Meeting

Action Progress**Outstanding Actions carried over from previous meetings**

0

Month	Minute No.	Action	Owner	Complete Date	Progress
Oct-18	17.1	Draft an email to be sent to SMBC, requesting that TPO's are added to all the trees on avenues bordering pavements throughout the Tidbury Triangle. Circulate to Councillors for comments.	CF		Email drafted, agreed and submitted. 15/10 SMBC responded, stating that given that the Council already has control over its own tree stock that there would be nothing to be gained from imposing TPOs, but there would be some serious disadvantages as the existence of a TPO would hamper the proper management and maintenance of the trees in question. It may therefore be more fruitful for you speak to the relevant Tree Officer for your part of the Borough (Charles Venables) about any concerns you may have regarding recent or future works to highway trees. <b>It was agreed that Cllr Farr will arrange a meeting / walk around the area to discuss the trees which are of concern.</b>
Jul	24.1	To complete modernisation review of Clerks Contract by the end of March 2020.	All		Delayed due to other work pressures / Issues CK submitted docs to Councillors 08/07/2020 Discussed in advance of the July 2020 Meeting. <b>Updated. To be agreed by Councillors</b>
Jul	10.2	Liaise with Jean Walters to ensure that the Parish Council is kept up to date about relevant meetings and any issues, relating to the reference to “remove Tidbury Green from the washed over greenbelt”, which was included in the recent SMBC supplementary consultation for the emerging Local Plan.	MR		Mark has begun discussions with Jean Walters. 24/06 Mark advised that he is meeting with Jean and he will ask her if there is anything specific that the PC need to be made aware of. <b>Ongoing</b>

<b>Jul</b>	<b>17.1</b>	Produce a list of all tasks that the Parish Council need to complete and identify any gaps where task owners need to be allocated.	<b>CK</b>	Draft produced for discussion at Oct 2019 meeting. <b>To be considered, amended and approved once the Parish Council have their new Councillors settled in post.</b>
<b>Sep-19</b>	<b>15.5</b>	Investigate how the PC goes about updating the bank authorised signatory mandate.	<b>CK</b>	To be discussed at May 2020 Meeting. <b>Relevant Forms completed to make any required immediate changes. Cllr.L.Waites to be added to the mandate once the new Councillor is in post, so both signatories can be added at the same time.</b>
<b>Sep-19</b>	<b>20.1</b>	Contact SMBC and ask who supplies and empties litter and dog waste bins.	<b>MR CK</b>	Email sent on 14/10 Cllr.Reohorn attended the SMBC Localities Workshop, where Ken Hawkins advised that he could arrange this. Cllr Reohorn has sent requirements to Ken Hawkins. <b>26/02</b> Cllr.M.Reohorn reminded Ken Hawkins about his offer of including dog waste bins for Tidbury Green in the annual budget. Ken Hawkins advised that he would review this. Clerk to send a reminder to Ken H. Clerk emailed a reminder to Ken Hawkins on 23 March - No response received <b>Cllr.M.Reohorn to raise this issue with Nick Page - CEO SMBC. Request for additional bin for Dickens Heath Road - Opp School sent to SMBC - 28/08. Various emails, including progress update request sent from Clerk on 09/09/2020.</b> <b>Several emails between Ken Hawkins and PC regarding overflowing bins. The matter currently remains with Ken Hawkins.</b>

Nov-19	Sept 9.5 Nov 6.5	<p>In relation to considering installation of CCTV in Tidbury Green:- Contact Barston PC to obtain some further information about CCTV, including: - How much would it cost to have CCTV installed. Would there be any ongoing costs associated with the CCTV. What regulations would the Parish Council need to comply with in order to install and manage such a system Is there any other information that would be relevant for the Parish Councils consideration. How would the Parish Council go about undertaking such a project, i.e. what is the process of initiating and delivering such a project.</p>	CF MR		<p>21/11 - Barston PC Contact details passed to Cllr. Farr and Reohorn, who have agreed to arrange a meeting and take this initiative forward. <b>26/02 - It was agreed that the meeting will be delayed until the Parish Council have discussed this matter with the local Police Commander, Chief Superintendent. This has been delayed due to Covid-19.</b></p>
Nov-19	6.8	<p>Issues raised with SMBC when Cllr.Farr and Reohorn met with SMBC and walked around the Village</p>	CF		<p><b>CF to chase update.</b></p>
Dec-19	6.3	<p>Meet with Millers on site Manager to attempt to get them to install a power socket at the entrance of their site, so that a Christmas tree can be lit at this location in future years, starting Christmas 2020.</p>	CF MR		<p>03/02 - Cllr.M.Reohorn has wrote to the he Chief executives of both Miller Homes and Regency Heights to request that they install power supplies at the entrance to their developments, to allow the Parish Council to install and light Christmas trees during the festive period. 05/02 Millers responded "I attach the plan for you to mark the location of the socket/supply. As discussed when in receipt of this we will do some work on the logistics/costs involved but until these are known I can't give an undertaking that we will be able to fulfil the request". 26/02 Additional details and photograph of required location sent to Miller Homes by Cllr.Farr.</p>

Dec-19	17.2	Add to a future agenda to discuss who will attend the meeting with SMBC to discuss CIL Funding and to agree the objectives of the meeting.	CK	Delayed due to Covid-19 restrictions
Jan-20	6.4	Cllr.L.Waites to produce an email detailing requirements for a disabled parking space at the Village Hall and requesting a visit from Solihull MBC Highways to assess and offer advice on best approach. This should be submitted to the Clerk who will forward the request to Matthew Gardner – SMBC, in the first instance.	LW	26/02 The Clerk reminded Councillor Lynn Waites about this action. 18/03 - Councillor Waites advised that Mrs McHale of Tidbury Green School would liaise with Paul Tovey of Solihull MBC regarding tarmacking and remarking of the car parking spaces next to the Village Hall. Councillor Waites to monitor the situation. <b>Due to Covid- 19 restriction Cllr.L.Waites has not chased progress, however she will liaise with Mrs McHale once the Covid 19 situation has improved.</b>
Jan-20	N/A	Review Working at Home Risk Assessment Requirements	CK	
Jan-20	21.1	Asks WALC if every Parish Council has to have a disaster plan, or whether it is optional,	CK	13/02 - Question asked and the response received was that "It is not a legal requirement - it is good practice". It was agreed unanimously that this action should be reconsidered in 6 months' time, when new Councillors are in place. Action: Clerk to add this action to the Calendar of Actions for consideration at the November 2020 Parish Council Meeting. <b>Carried over to 2021.</b>
Jan-20	33.1	Read the Surveillance Cameras guidance included in the previously circulated NALC Chief Executives Bulletin on the 12th December 2019. Required action as the Parish Council are considering CCTV for Tidbury Green.	All	<b>As agreed at the Feb 20 meeting, clerk to recirculate. Re-circulated 18/03/2020</b>

<b>Feb-20</b>	<b>4.4</b>	Arrange a meeting between the Parish Council and the local Police Commander, Chief Superintendent, to discuss the possibility of having CCTV installed in Tidbury Green. Discussions to include details of regulations, restrictions, procedures etc. Also discuss speeding/dangerous driving concerns and possible interventions that could be used to reduce these issues	<b>MR</b>		<b>Delayed due to Covid-19 restrictions</b>
<b>Feb-20</b>	<b>9.1</b>	Visit the Tidbury Heights Show Home to request that they install power supplies at the entrance to their Tidbury Heights development, to allow the Parish Council to install and light a Christmas trees during the festive period.	<b>LW</b>		Councillor L.Waites liaised with Bellway Homes regarding the request. There was a positive response from Bellway, however they did raise a question regarding ongoing payment of the electricity for the power socket. Councillors agreed a response to the question, which Cllr.L.Waites will send to Bellway. Cllr.C.Farr will contact Paul Tovey from Solihull MBC to confirm that they will cover the minimal costs involved once they adopt the roads, for both Tidbury Heights and Regency Fields.
<b>May-20</b>	<b>7.1</b>	Once Covid 19 Restrictions are eased, review remote meeting Standing Orders and revert back to previous rules if appropriate.	<b>CK</b>		
<b>May-20</b>	<b>22.1</b>	Once Covid 19 Restrictions are eased, add an agenda item for the next available meeting entitled "Delegated Authority - Review and consider removal of temporary Changes to delegated authority, due to Covid-19.	<b>CK</b>		
<b>May-20</b>	<b>30.1</b>	Investigate the possibility of switching to online banking for the Village Hall.	<b>LW</b>		
<b>May-20</b>	<b>30.1</b>	Review and where appropriate update the Village Hall Banking Mandate.	<b>LW</b>	<b>11/11/2020</b>	<b>Reviewed and updated</b>

<b>Jul-20</b>	<b>8.3</b>	Circulate email to all Councillors to obtain dates when Councillors are available to meet with Bromford.	<b>CK</b>		Email sent to all Councillors, requesting availability for week commencing 21st September 2020. 24/08 - Limited response received. <b>Clerk to circulate to Councillors a request for dates available to meet with Bromford.</b>
<b>Jul-20</b>	<b>13.1</b>	Circulate the completed Village Hall Risk Assessment to all Councillors & the Clerk	<b>LW</b>		
<b>Jul-20</b>	<b>13.2</b>	Source and supply the Financial documents required, to carry out the 2019/20 Village Hall Accounts to Bev Heaven.	<b>LW</b>	<b>11/11/2020</b>	<b>Accounts Complete</b>
<b>Jul-20</b>	<b>18.1</b>	Send guidance received regarding The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018". This requires Public Sector Bodies, which includes Parish Councils, to ensure that reasonable adjustments are made to websites so they are accessible to people with various disabilities. Guidance to be sent to Cllr.M.Reohorn & the agreed Supplier of the upcoming work, to ensure compliance by September 23rd 2020. Cllr Reohorn also to liaise with the supplier.	<b>CK MR</b>		Emails sent. Supplier has accessed the guidance and is currently working on the project. However it is more work than originally anticipated. <b>First round of work completed. Quote for further work required, received.</b>

Jul-20	20.2	Submit a request to SMBC for bulbs and Wild Flower seeds, for planting in the village.	CK	<p>Email sent to SMBC - 05/08. Response received from Matthew Gardner on 04/09 stating that "I am liaising with my colleague Sarah Jones, she is now the lead person for such requests relating to wild flower meadow projects. I hope to get some information for you relating to the bulbs by the end next week. "</p> <p><b>SMBC advised that they are unable to supply bulbs. They can ask about the wild flower, but they require details of location. Email sent to Councillors, requesting locations. No response received.</b></p>
Jul-20	N/A	Request that SMBC arrange for all the ditches on Rumbush Lane and Fulford Hall Road to be cleared as soon as possible and then ongoing on a quarterly basis	CK	<p>Email request sent to SMBC - 24/08. Response received 24/08 - stating that "The Street Care team, advice that the ditches in this case belong to and are therefore the responsibility of the owner of the land adjacent to the ditch. The council is therefore not responsible for cleaning or maintaining these ditches. The best thing to do in this situation would be to contact the land owners directly to discuss the issue." Clerk responded on 25/08 - Stating that "If SMBC will not do the work, could someone at SMBC organise closure of the roads in question 4 times per year and we will endeavour to get a team of volunteers available to do the litter picking in those areas in question" &amp; "I've also been informed that some of the items in the ditches amount to fly tipping on the highway and therefore we believe that SMBC have responsibility for some of this."</p> <p><b>At the Sept 2020 Meeting Councillors advised that it looked like some works had been undertaken on the ditches. It was agreed at the November 2020 meeting that this will be raised during planned monthly meetings with SMBC.</b></p>
Sep-20	8.4	Clerk to send the existing draft of the information regarding Whitlock's End Train Station, for inclusion in the next PC newsletter, to Sarah Oakley for review and updating as required.	CK	<p><b>Draft sent, but no response received. Response chased, however, still no response.</b></p>



Sep-20	14.2	Investigate and attempt to establish the purpose of the new gate that Cllr.C.Farr noticed, leading from the school to Tidbury Heights.	ALL		All Councillors to have a look if and when passing. Cllr.L.Waites to ask the Tidbury Green School caretaker about the purpose of the gate.
Sep-20	16.2	Review the section in the draft newsletter, which details the process for reporting crimes and Anti-Social Behaviours, to the relevant organisations. Provide feedback and required changes to allow the process to be approved.	All	11/11/2020	Complete
Sep-20	22.1	Lead on Village Christmas tree decorations.	MR	06/12/2020	Complete
Sep-20	22.5	Send relevant details and paperwork to Cllr.M.Reohorn, to enable him to Carry out independent review of bank reconciliations	CK MR		Clerk to pass papers to Cllr.Reohorn at the December 2020 Meeting.

#### Actions From November 2020 Meeting

1	4.2	Email PC McDowell, thanking her for all WMP assistance dealing with Anti-social behaviours, on Wood Lane / Earlswood Lane, following her attendance at the June 2020 Parish Council Meeting. Clerk to also raise Wood Lane/ Lady Lane parking issues and request West Midlands Police assistance with this matter.	CK		Email sent 19/11. Also copied in (stating no response received) on email dated 07/12.
---	-----	--	----	--	---

2	4.2	Email Borough Councillor Ken Hawkins, to raise concerns about parking on Wood Lane and lady Lane and request that he liaises with the Highways Team at SMBC to discuss the Parish Council's suggestion of installation of double yellow lines on Wood Lane and Lady Lane.	CK		Several emails sent to Ken H. He has now advised the PC to contact SMBC Highways direct.
3	14.4	Write to three Borough Councillors asking them if they are going to object to Site BL1 (Site 4) – Land West of Dickens Heath.	MR	01/12/2020	Complete. It appears not.
4	14.6	Request an extension to respond to the Solihull Local Plan Review consultation.	CK	23/11/2020	Requested, but not agreed.
5	16.2	Produce and circulate an agenda for the upcoming meeting, between the PC and Saqib Bhatti MBE MP	CK	12/11/2020	Complete.
6	17.2	Sign the Village Hall Accounts, file the original and send a copy to the clerk.	LW	07/12/2020	Complete
7	18.4	Purchase the Arnold-Baker on local Council Administration – twelfth edition, at a cost of £120.00.	CK		
8	21.3	Contact the WALC Approved Internal Auditor and ask if she is content to carry out the Internal Audit role for 2020/21.			

	<b>Complete</b>
	<b>Action Complete, however awaiting action by others.</b>
	<b>Needs Action</b>
	<b>Needs urgent Action</b>

Applicati on No.	Applicati on Type	Date	Consultation ends	Decision Date	Plannin g Officer	Proposal	Location	Notes from viewing the plans	PC	Status
PL/2020/0 2520/PPF L	Minor Full Dwellings	03/12/2 020	22/12/2020	26/01/2021	Laura Taylor	Conversion of stables into a two bedroom dwelling and detached garage with associated landscaping and parking	66 Shutt Lane	Appears using existing stables. States limited impact of openness of greenbelt. Structural report included, stating that existing outbuilding could be used for proposed dwelling without any required significant structural. works		
PL/2020/0 2694/MIN FHO	Minor Full Househol der	02/12/2 020	18/12/2020	22/01/2021	Jessica Mantle	Demolition of conservatory and part of kitchen, and erection of an orangery style conservatory. Rebuild the first floor roof and gables. New front dormer windows. Rearrange internal rooms and spaces and alterations to front and side elevations	101 Wood Lane	Appears a relatively large increase in roof space. Bat survey completed. Cert of Lawfulness Decision Notice for a single storey obtained. Increased space for family and daughter to move in. This and previous app result in greater than 40% increase. Greenbelt special circumstances required. Relate to family requirements and desire not to have to move away from long term family home.		
PL/2020/0 2368/MIN FHO	Minor Full Househol der	25/11/2 020	08/12/2020	28/12/2020	Jasmine Preston- Wood	Demolition of existing conservatory and 2 storey element of rear of existing dwelling and proposed erection of 2 storey rear and side extension.	142 Norton Lane	Limited change to front of property, in that you can see the 2nd floor above existing garage. Most work to the rear/side... Changing house to 4 bedroomed, from 3.		
PL/2020/0 2149/TPO	TPO	18/11/2 020	07/12/2020	03/12/2020	Alan Lynch	Cedar tree remove lower limb over drive and electric cables, reduce height and evenly shape	25 Lowbrook Farm	Tree to be reduced by 3 Metres and limb removed	<b>No Representatio n - Provided no long term tree damage created.</b>	

PL/2020/02623/MIN FHO	Minor Full Householder	16/11/2020	03/12/2020	01/01/2021	Nikki Openshaw	Ground and first floor extension to rear	5 Houndsfield Lane	2 bungalows approved 2018. One has already been extended. (Plot 1) This is seeking approval to extend the other (Plot 2), just less than 40%. Mirrow of extension approved and constructed to plot 1.	No Representation	
PL/2020/02528/MIN FHO	Minor Full Householder	16/11/2020	26/11/2020	23/12/2020	Lou Randall	Ground floor rear extension to kitchen/dining area.	90 Norton Lane	To remove a conservatory and build a single storey extension that goes across the back of the house but doesn't protrude as far as the conservatory did into the rear garden. It's all to the rear of the property and can hardly be seen from the road.	No Representation	
PL/2020/02344/PPT REE	TPO	22/10/2020	10/11/2020	04/12/2020	Jessica Mantle	As per Keen Consultants' Schedule of Tree Works reference 1263-KC-XX-YTREE-Schedule-RevA Reasons: Integration of trees with new development.	Lowbrook Farm, Lowbrook Lane,	Approx. 26 trees included. Mainly cutting back, crown lifting & reducing size. Appears to be one removal of an English Oak, to allow development.	No Representation - Providing Conditions applied.	
PL/2020/02390/PPFL	Minor Full Householder	21/10/2020	09/11/2020	09/12/2020	Matt Preece	Change of use of part of building to use by agricultural tractor assembly company (Use Classes E(g)(iii) / B8)	Rumbush Farm, Rumbush Lane.	The company is a dealer for Armatrac tractors and a UK importer of compact Mitsubishi tractors, primarily used in the agricultural industry. They import the tractors, put on the wheels and add the roll bar before onward distribution, each tractor taking two to three hours to assemble. The business employs four members of staff. Imported tractors would arrive 2-3 times each week on articulated container lorries and would be distributed as necessary by pickup and trailer, between 8 and 10 times each week.	Objection	
PL/2020/02146/TPO	TPO	30/09/2020	14/10/2020	16/11/2020	Lou Randall	Fell tree T6 (Ash) due to basal rot.	38 Houndsfield Lane	It is reported that the tree has basal rot, meaning that it is weak and likely to fall in strong winds.	No Response submitted Due to insufficient PC Views	

PL/2020/01568/MIN FHO	Minor Full Household	02/09/2020	23/09/2020	20/10/2020	Jasmine Preston-Wood	Loft conversion and roof extension to form two new bedrooms with en-suite bathrooms, entrance porch alterations and single storey rear extension to replace existing rear extension.	145 Wood Lane	Appears leaving 1 of the 2 existing bedrooms downstairs. Removing the second bedroom downstairs to create a larger living area. Using roof space to create room for 2 further bedrooms, both being on-suite. Little change to the external look of the side or front of the property, however more significant change to the rear. Does not appear that foot print is being increased.	No Response submitted Due to insufficient PC Views	<b>Approved</b>
PL/2020/01886/MIN FHO	Minor Full Household	02/09/2020	18/09/2020	14/10/2020	Alan Lynch	Erection of timber framed garage to front of property.	148 Norton Lane	Appears quite a large wooden garage, set forward, away from house.	No Response submitted Due to insufficient PC Views	<b>Refused</b>
PL/2020/01437/MIN FHO	Planning portal - Full Application	03/08/2020	19/08/2020	16/09/2020	Jasmine Preston-Wood	Ground and first floor extension at rear.	Buildings and Land Opposite 26 Houndsfield Lane	Homes under construction - Plan for 40% increase to one house - 2 storey extension. Large homes. The previous application for this site - PL/2020/00484/PPFL was for 2 four bedroomed houses within former Glider Yard (Revised scheme to that previously approved under PL/2018/01292/PPFL). The Parish Council submitted No Representation for the application, however the application was withdrawn.	No Response submitted Due to insufficient PC Views	
PL/2020/01473/PPFL	Planning portal - Full Application	20/07/2020	06/08/2020	31/08/2020	Benn Watkinson	Replacement of a lawful caravan used as a self-contained dwelling unit with a dwelling and subdivision of plot	Holly Cottage - Braggs Farm	Green Belt. There is limited documentation, info available. This has been raised with the planning Officer. Additional info provided. - Proposed one story home slightly smaller than existing CLEUD caravan. Difference separated plot on the site.	No Response submitted Due to insufficient PC Views	
PL/2020/01223/PPFL	Planning portal - Full Application	08/07/2020	27/07/2020	27/08/2020	Lucy Hodgetts	Erection of a building (replacement of previous building) and erection of 2 metre high palisade fence (retrospective).	Garden Centre Adjacent 432 Norton Lane Earlswood	Building slightly smaller than the existing one. Similar to original. Retrospective.	No Representation	<b>Approved</b>
PL/2020/01293/MIN FOT	Minor Full Other	29/06/2020	15/07/2020	14/08/2020	Lucy Hodgetts	Erect new multi-use games area (30m x 15m) with 2m wide pedestrian access to existing playing field.	Tidbury Green School Dickens Heath Road	Multi Use Games activity Area - 30 x 15 metres Artificial grass & football pitch. To be used for a range of outdoor sports and Physical activity. To be installed next to existing football playing field	No Response submitted Due to No PC Views	<b>Approved</b>

PL/2020/00888/PPFL	Planning Portal - Full Application	25/05/2020	12/06/2020	16/07/2020	Alan Lynch	Redesign of Plot 4, previously approved under application number PL/2016/01524/PPFL. This application is seeking the approval of the redesign of Plot 4 for a replacement detached dwelling with sedum walls, associated parking, and garden and landscaping.	Tidbury Green Golfclub - Tilehouse Lane	3 story, rather than 2. Higher building. Family home or separate apartments?	No Representation	Withdrawn
PL/2020/0484/PPFL	Minor Full Dwelling	27/03/2020	13/04/2020	14/05/2020	Laura Taylor	2 No. four bed roomed houses within former glider yard (Revised scheme to that previously approved under PL/2018/01292/PPFL)	Buildings and Land Opposite 26 Houndsfield Lane	Homes under construction - Plan for 40% increase to that approved - 2 storey extension. Large homes.	No Representation	Withdrawn
PL/2020/0367/PPFL	Planning Portal - Full Application	12/03/2020	02/04/2020	07/05/2020	Laura Taylor	Demolition of fire-damaged cottage and adjoining outbuildings and erection of replacement cottage	Milk house Farm, Salter Street	Appears to replace building which suffered fire damage and vandalism. Proposed house appears slightly bigger than existing one. However a number of damaged outbuildings are being demolished.	No Representation	Approved
PL/2019/03137/PPTREE	TPO	12/02/2020	26/02/2020	01/04/2020	Nikki Openshaw	Complete dead wood and removal of crossing branches to 2 No. oak trees (T1 & T2), fell 1 No. oak tree (T7), crown lift 4-5 metres and crown reduce by 30% 1 No. oak tree (T11) and fell 1 No. oak tree (T13).	Trees alongside Dewberry Road & Mulberry Grove.	Appears Tree inspection carried out to access quality/safety of trees. 2 of the trees need to be felled, due to poor health and decline of tree, causing safety concerns. Remainder to have deadwood, crossing branches, ivy etc. removed.	No Response submitted Due to No PC Views	Approved
PL/2019/02870/PPFL	Minor Full Household	29/01/2020	17/02/2020	17/03/2020	Lou Randall	Erect porch to front of house	396 Tilehouse Lane	Appears improving current porch - including V shaped roof. Appears to extend only slightly in front of building line of house.	No Response submitted Due to No PC Views	Approved
PL/2019/03173/MIRDW	Minor Reserved Matters Dwelling	27/01/2020	14/02/2020	N/K	Benn Watkinson	Approval of reserved matters - 1-appearance and 2-landscaping in planning approval PL/2017/02768/PPOL- Removal of existing storage containers, structures and buildings and redevelopment of the site for up three detached dwellings	167A Wood Lane	PL/2017/02768/PPOL approved May 2018	No Response submitted Due to No PC Views	Approved

PL/2019/0 0830/MIN FHO	Planning Portal - Full Applicatio n	03/04/2 019	22/04/2019	19/05/2019	Jasmine Preston- Wood	2 No. five bedroomed houses within former Glider Yard (Revised scheme to that previously approved under PL/2018/01292/PPFL)	Buildings and Land Opposite 26 Houndsfield Lane	2 Large houses. Subject to a number of applications over the years. CLEUD agreed in 2016 to recognise existing buildings. Applicant claims land is previously developed land. SMBC approved in 2018 for 2 4 bedroomed bungalows.	No Representatio n	<b>Refused</b>
PL/2019/0 0039/PPF L	Change of use	18/01/2 019	06/02/2018	12/03/2019	Rebecca Hadley	Change of use of existing farmhouse, associated buildings and land from residential use. (Use Class C3) to a pub / restaurant (Use Class A3/A4) with ancillary, manager's accommodation, and construction of extensions and associated works, including: formation of access and car parking; partial infilling of the pond; and hard and soft landscaping. (Resubmission of withdrawn application PL/2018/00235/PPFL)	Tidbury Green Farm Pub & restaurant	Under review - 40+ Documents, a number of which are large. (Resubmission of withdrawn application PL/2018/00235/PPFL), which TGPC objected to.	Objection Submitted	<b>Approved</b>
PL/2017/0 1568/PPF L	Planning Portal - Full Applicatio n	09/01/2 019	29/01/2019	02/11/2017	Claire Bishop	Erection of 1, 1.5 storey 4 bedroom dwelling in the rear garden of the property. To have detached garage, access from adjacent development approved under application references PL/2016/02834/PPOL & PL/2017/00556/PPRM.	27 Lowbrook Lane	Previously submitted, PC Objected - Approved Application resubmitted under P/A PL/2018/01717/PPFL - PC Objected -undecided by SMBC. Proposed site is in greenbelt. Large house, taking up large proportion of garden Access proposed via adjacent development 25 Lowbrook Lane.	Objection Submitted	<b>Refused</b>
PL/2018/0 3485/MIN FHO	Minor Full Housebuil der	09/01/2 019	30/01/2019	06/03/2019	Alan Lynch	Retrospective application for railings and gates to the front of the property.	97 Lowbrook Lane	Gates and fence have been installed for several months. White gates, fairly high and close to the highway. Applicant claims added for security, due to recent burglary's in the area. Claims did not realise that planning permission was required.	No Representatio n, providing conditions re colour imposed.	<b>Refused</b>
PL/2018/0 3502/MIN FHO	Minor Full Housebuil der	02/01/2 019	23/01/2019	15/02/2019	Jasmine Preston- Wood	Extension and alterations to existing outbuildings.	The Grove House, Tanners Green Lane	Appears that the applicant wishes to turn an outbuilding currently used as a garage and gym in to a 2 bedroomed dwelling.	No response submitted	<b>Approved</b>
PL/2018/0 3344/MIN FHO	Minor Full Housebuil der	03/12/2 018	21/12/2018	23/01/208	Jasmine Preston- Wood	Erection of a new boundary wall to the front elevation including pedestrian and vehicular access gates and decorative fencing panels in wrought iron.	44 Houndsfield Lane	Brick and Wrought iron Decorative Fencing Panels.	No Representatio n	<b>Approved</b>

PL/2018/03258/MIN FHO	Minor Full Householder	29/11/2018	17/12/2018	15/01/2019	Bali Kaur	Relocation of 3 bay garage and garden store (As granted under PL/2018/00492/MINFHO).	Land Rear of Cleobury Barn - Cleobury Lane	Previously approved. However applicant wanting to relocate the outbuildings associated with a new dwelling which has also been approved.	No Representation	Approved
PL/2018/03267/PPFL	Minor Full Dwellings	28/11/2018	17/12/2018	21/01/2018	Laura Taylor	Demolition of former Glider repair and maintenance workshop and stores and erection of erection of 3 No. four bedroomed dwellings.	Former Glider Yard Land opposite 26 Houndsfield Lane	Appears that 2 houses were approved to be built as per PA PL/2018/03267/PPFL. Applicant now seeking to build 3 homes.	No Response Submitted	Refused Appeal APP/Q4625/W/19/3228723 Refused
PL/2018/03238/MIN FHO	Minor Full Householder	25/11/2018	14/12/2018	14/01/2018	Nikki Openshaw	Ground Floor and first floor front extension, render existing brickwork.	156 Tilehouse Lane	Appears the proposal is to extend out to front of property almost in line with existing garage.	No Representation	Approved
PL/2018/03149/MIN FHO	Minor Full Householder	24/11/2018	11/12/2018	04/01/2019	Jasmine Preston-Wood	Single Storey Extension to the Rear.	8 Lowbrook Lane	Relatively small extension to facilitate a family room.	No Representation	Approved
PL/2018/03030/PPFL	Planning Portal - Full Application	02/11/2018	22/11/2018	24/12/2018	Laura Taylor	Replacement of existing caravan used as a self-contained dwelling unit with a single storey dwelling and subdivision of plot	Holly Cottage, Braggs Farm Lane	Caravan for which a CLEUD exists to be replaced with one storey 2 roomed dwelling. Same footprint. Green Belt.	No Response Submitted, Due to no Majority.	Withdrawn
PL/2018/02514/PPFL	Planning Portal - Full Application	01/11/2018	21/11/2018	26/12/2018	Benn Watkinson	Erect dwelling on the footprint of the existing garage, plus porch.	167 Wood Lane	1 new 3 bed roomed property, using footprint of existing garage. Greenbelt. In October 2017 an application was submitted for this site to Erect 3 No. new 4 bedroom dwellings with associated parking and garages	No Representation	Refused
PL/2018/02991/PPFL	Planning Portal - Full Application	31/10/2018	20/11/2018	19/12/2018	Benn Watkinson	Demolition of substandard existing social room, substandard toilet blocks and outbuildings. Construction of new shower, toilet block and reception facility either side of existing dwelling	Lady Lane Marina	Appears to be removing substandard social club and adding facilities for Canal Users - Toilets and showers. Reduced Footprint.	Objection Submitted	Approved



PL/2018/02845/MIN FHO	Minor Full Household	02/08/2018	02/11/2018	N/K	Bali Kaur	Single storey extension to rear.	74 low brook Lane	No notification received. Noticed it in Planning Application inbox (SMBC System) Doesn't appear to extend beyond current building line.	No Representation	Approved
PL/2018/02540/MIN FHO	Minor Full Household	24/09/2018	11/10/2018	12/11/2018	Nikki Openshaw	Ground floor rear/side extension.	176 Norton Lane	Single rear/side extension. Adding an orangery to the rear of the property.	No Representation	Approved
PL/2018/02490/TPO	Tree Preservation Order	08/09/2018	28/09/2018	26/10/2018	Nikki Openshaw	Crown raise to 5m, reduce large lateral limb over drive side 1 no. Cedar tree (T1), raise on hedge side to balance crown 1 no. Lawson Cypress tree (T2).	25 Lowbrook Lane	Trees to front of drive.	Objection Submitted	Approved
PL/2018/02189/COU	Minor Outline Dwellings	30/08/2017	27/08/2018	25/08/2018	Benn Watkins	Change of use to rear, and erection of boarding cattery for 6 pens measuring 4414m deep by 7614mm wide	146 Norton Lane	Resubmission of PL/2017/02063/COU, which was refused. Small reception - (Log Cabin type, with 6 pens at rear. Positioned to bottom of rear garden.	Objection Submitted	Refused
PL/2018/02147/MIN FHO	Minor Full Household	05/08/2018	23/08/2018	20/09/2019	Jasmine Preston-Wood	Single Storey extension, second storey side extension and addition of side pitched roof dormer.	242 Norton Lane	For extension to kitchen, creation of a family room and 4 4th bedroom. Does not appear to extend beyond the current building line.	No Representation	Approved
PL/2018/02160/MIN FHO	Minor Full Household	02/08/2018	23/08/2018	21/09/2018	Claire Bishop	Replacement of existing bungalow roof to form an additional bedroom and bathroom space; new bay windows constructed to bay window, ground floor rear extension to form sitting room and kitchen space.	7 Mason Lane	Resubmission of approved PL/2017/03290/MINFHO	No Representation	Approved
PL/2018/01715/MIN FHO	Minor Full Household	01/08/2018	21/08/2018	24/09/2018	Nikki Openshaw	First Floor Extension to Link Main swelling to Annexe	115 Dewberry Road	Annex next to main home. Appear a small extension to join the two dwellings	No Representation	Approved

PL/2018/01717/PPF LL	Planning Portal - Full Application	14/07/2018	02/08/2018	31/08/2018	Claire Bishop	Erection of 1 No 1.5 storey 4 bedroom dwelling in the rear of the garden of 27 Lowbrook Lane, with detached garage and access from adjacent development approved under application reference PL/2016/02834/PPOL & PL/2017/00556/PPRM (Resubmission of planning approval PL2017/01568/PPFL)	27 Lowbrook Lane	(Resubmission of planning approval PL2017/01568/PPFL) Seeking to add additional house to already approved 4 homes in rear garden. Vert Special Circumstance statement also submitted.	Objection Submitted	<b>Refused</b>
PL/2018/01828/PPR MFL	Planning Portal - Reserved Matters	05/07/2018	25/07/2018	24/08/2018	Lawrence Osborne	Reserved matters (Appearance, Landscaping, layout and scale) submission of details pursuant to conditions 2, 3, 5 and 15 of Appeal Decision Ref. No. APP/Q4625/13/2192125 (Outline Planning application Ref. No. 2012/1627) for erection of 200 no. dwellings and associated highway infrastructure, drainage and open space works.	Lowbrook Farm	Significant amount of documentation to go through. Further amendments submitted by developer. Further submission by the developer on 5th October 2018 - submission of details pursuant to conditions 2, 3, 5 and 15 of Appeal Decision Ref. No. APP/Q4625/13/2192128 (Outline Planning Application Ref. No. 2012/1627)	Objection Submitted x 2	<b>Approved</b>
PL/2018/01723/PPFL	Minor Full Household	28/06/2018	13/07/2018	17/08/2018	Jasmine Preston-Wood	Single storey rear extension	5 Station Drive	Extension all at rear. Does extend slightly beyond other rear of buildings. Does not appear significant.	No Representation	<b>Approved</b>
PL/2018/01652/MIN FHO	Minor Full Household	15/06/2018	04/07/2018	07/08/2018	Jasmine Preston-Wood	Ground Floor Extension, loft conversion, raise ridge first floor extension.	102 Norton Lane	Main building is above garage and the raised ridge to accommodate loft conversion.	No Representation	<b>Approved</b>
PL/2018/01531/MIN FHO	Planning Portal - Full Application	31/05/2018	21/06/2018	24/07/2018	Jasmine Preston-Wood	Single storey extension to front elevation to form a larger garage and a new porch.	210 Norton Lane	Appears a relatively small extension.	No Representation	<b>Approved</b>
PL/2018/01537/TPO	Planning Portal - Full Application	31/05/2018	20/06/2018	24/07/2018	Bali Kaur	Removal of a split stem ash tree and grind out of roots	40 Houndsfield Lane	Roots above ground level. Several large branches have fallen causing H&S concerns.	No Representation, however requested that a replacement tree is planted.	<b>Approved Condition re replacement tree</b>

PL/2018/01292/PPFL	Planning Portal - Full Application	24/05/2018	12/06/2018	13/07/2018	Lawrence Osborne	Demolition of former glider repair and maintenance workshop and stores and erection of two four bedroomed dormer bungalows	Buildings and Land Opposite 26 Houndsfield Lane	Land in Green belt. Subject to a number of applications over the years. CLEUD agreed in 2016 to recognise existing buildings. Applicant claims land is previously developed land.	No Representation	Approved
PL/2018/01207/MINFHO	Minor Full Household	06/05/2018	23/05/2018	26/06/2018	Bali Kaur	Side extensions comprising garage, study and wc.	61A Wood Lane	Previously garage changed to 2 bedroomed bungalow.	Objection Submitted	Approved
PL/2018/00918/MINFHO	Minor Full Household	04/04/2018	24/04/2018	24/04/2018	Nikki Openshaw	Replace 2 no. existing front roof dormers with 3 no. roof dormers.	110A Norton Lane	Currently 2 dormers and 1 flat window - to be replaced by 3 dormers.	No Representation	Approved
PL/2018/00847/TPO	Tree Preservation Order	29/03/2018	17/04/2018	17/05/2018	Jasmine Preston-Wood	Fell to ground level 2 No. oak trees (G4) due to requirement of emergency access road to development to the east. Fell 1 No. ash tree (T130) to ground level due to waterlogged ground conditions and close proximity to adjacent new property.	Fulford Hall Road	Emergency access to Tidbury Green Farm site	No Representation	Approved
PL/2018/00321/PPFL	Planning Portal - Outline Application	25/10/2017	29/03/2018	29/03/2018	Claire Bishop	Erect 3 No. new 4 bedroom dwellings with associated parking and garages	167 Wood Lane	Green Belt Land	Objection	Withdrawn
PL/2018/00121/MINFHO	Minor Full Household	08/03/2018	29/03/2018	03/05/2018	Nikki Openshaw	Erect new entrance gates with adjacent fence.	338 Norton Lane	Entrance gates appear to be set back from road.	No Representation	Approved
PL/2018/00565/MINFHO	Minor Full Household	27/02/2018	19/03/2018	19/04/2018	Bali Kaur	Side utility/cloak room extension and rear bedroom extension and formation of family area.	144 Norton Lane	Appears to be a relatively small extension.	No Representation, but agree with soakaway system conditions	Approved

PL/2018/0 05323/MI NFHO	Minor Full Householder	26/02/2 018	19/03/2018	20/04/2018	Becky Stevens	Rear and side ground floor extension	70 Houndsfield Lane	Small single storey extension to bungalow. Outbuildings to be demolished.	No Representatio n	<b>Approved</b>
PL/2018/0 0492/MIN FHO	Minor Full Householder	23/02/2 018	14/03/2018	16/04/2018	Bali Kaur	Replacement of existing building with a three bay garage and garden store.	Land rear of Cleobury Barn	Building to be knocked down - Old poor state building. Near building slightly smaller footprint. Lower height	No Representatio n	<b>Approved</b>
PL/2018/0 0317/MIN FHO	Minor Full Householder	19/02/2 018	07/03/2018	06/04/2018	Michael Stephen son	First Floor extensions to extend existing front bedroom and rear/side extension to form a new bedroom.	92 Norton Lane	Extension over garage to add a No. 4 bedroom.	No Representatio n	<b>Approved</b>

**Finance Report -**

<b>Actual at 31/10/2020</b>		<b>Income</b>	<b>Budget</b>
£			£
£ 22,500.00		Precept and support grant	22,500.00
£ 1,616.00		Grant Funding for Coronavirus impact	
£ -		Community Infrastructure Levy	
		VAT Refund	
£ <u>24,116.00</u>			<u>£ 22,500.00</u>
		<b>Expenditure</b>	
£ 12,623.77		Clerks' pay and expenses	£ 14,000.00
£ 960.81		Printing, postage, telephone and stationery	£ 2,100.00
£ 1.80		Travel	£ -
£ -		Consultancy	£ 1,000.00
		Website Hosting, Maintenance & Support & Laptop Support - Anti Virus Etc	£ 220.00
£ 472.00		WALC and other subscriptions	£ 550.00
£ -		Election Costs	£ 300.00
£ -		Over 60's Xmas lunch	£ 950.00
£ 371.80		Insurance	£ 380.00
		Sponsorship of entertainment	£ 150.00
£ 55.00		Training	£ 400.00
		Internal & External Audit	£ 550.00
£ 386.45		Christmas Tree/lights	£ 200.00
		Donations	£ 100.00
£ 24.28		Bank Charges	£ 100.00
£ 199.47		VAT	
		Website Accessibility resources requirements	£ 500.00
		Other	
----- £ 15,095.38 -----			----- £ 21,500.00 -----
		Contingency	£ 1,000.00
----- £ 9,020.62 -----			<u>£ 22,500.00</u>
£ 78,496.98		Cash at 31 March 2020	
----- £ 87,517.60 -----		Cash at 31 October 2020	
<b><u>£ 87,517.60</u></b>			

\*This balance includes CIL money totalling £64,038.52, which can be spent solely on infrastructure. The amount available for general purpose expenditure is therefore £23,479.08.