

TIDBURY GREEN PARISH COUNCIL

**Clerk: Mrs Charlotte Kirby
Tidbury Green PC
PO Box 17622
BIRMINGHAM
B13 3PR**

**E-mail: tidburygreenpc@googlemail.com
Tel: 07832 925080**

To: – Councillors C.Farr (Chairman), A.Hussain, M.Reohorn, L.Waites of Tidbury Green Parish Council and recently elected Peter Bulcock.

You are hereby summoned to attend the Parish Council's ordinary meeting to be held in Tidbury Green Village Hall on Wednesday 25th September 2019 at 7.00pm for the purposes of transacting the following business.

Charlotte L Kirby
Clerk to the Council

Dated this 17th September 2019

AGENDA

1. Record of members present

2. Apologies and reasons for Absence

3. Declarations of Interest and Dispensations

- To receive Declarations of interest from councillors on items on the agenda
- To receive written requests for dispensations for disclosable pecuniary interests
- To grant any requests for dispensation as appropriate.

4. Introduction and Welcome to New Councillor.

- To welcome back Peter Bulcock, following his success in the recent Parish Council election

5. Declaration of Acceptance of Office

- To receive Peter Bulcock's Declaration of Acceptance of Office

6. New Councillors' Declaration of Interests and Code of Conduct Forms

- To receive the above signed forms

7. Open Forum

- Parishioners of Tidbury Green are invited to address the Parish Council on any relevant matter for a maximum of three minutes.

8. To Approve the Minutes

- To approve the Minutes of the meeting held on 26th July 2019 (attached are unconfirmed).
- Approve amendment required to the previously approved May 2019 Minutes – Minute No. 21.15.

9. To review and consider progress against actions as detailed on the Action Tracker (Previously Distributed) and if necessary consider any matters arising from minutes.

10. To consider the following planning matters

New Planning Applications

- PL/2019/01901/MINFHO – Land Rear of Cleobury Barn, Cleobury Lane **Objection Submitted, Via Delegated Authority.**
- PL/2019/01950/MINFHO – 66 Fulford Hall Road - **No Response submitted, due to not receiving a majority response.**
- PL/2019/01663/PPFL – Land Rear of Cleobury Barn, Cleobury Lane - **No Representation Submitted, Via Delegated Authority.**
- PL/2019/01958/TPO – 21 Lowbrook Lane - **Objection Submitted, Via Delegated Authority.**
- PL/2019/02096/TPO – 106A Norton Lane – **No Response submitted, due to receiving insufficient views**
- PL/2019/01998/MINFHO – 400 Tilehouse Lane - **No Response submitted, due to receiving insufficient views**
- PL/2019/02102/MIODW – Bowyer Farm – Lady Lane
- PREM956/19 - Premises Licence Application - Leafield Athletic FC

Planning Decisions by Solihull Borough Council

- PL/2019/01471/MINFHO – 103 Wood Lane - **No Representation agreed, Via Delegated Authority - Approved.**
- PL/2015/52197/MINFHO – 374 Tilehouse Lane – Appeal-APP/Q4625/C/18/3215188 – **Refused**
- PL/2019/01338/MINFHO – 420 Tilehouse Lane - **No Representation agreed, Via Delegated Authority – Approved.**
- PL/2019/01112/MINFHO – 97 Lowbrook Lane – **No Response submitted, due to failing to reach a majority decision – Refused.**
- PL/2019/00830/MINFHO – Building & land opposite 26 Houndsfield Lane - **No Representation Submitted - Refused**

Ongoing matters

- PL/2019/01734/PPFL – Land Rear of 448 Norton Lane - **No Representation agreed, Via Delegated Authority.**
- PL/2019/01640/MINFHO – The Spinney House – Tanners Lane – **Objection Submitted, Via Delegated Authority.**
- Appeal APP/Q4625/W/19/3228723 against refusal of PL/2018/03267/PPFL– Former Glider Yard – Land Opposite 26 Houndsfield Lane – **No Response Submitted for Planning Application.**
- PL/2019/01101/MINFHO – Fulford Hall, Fulford Hall Road - **No Representation agreed, Via Delegated Authority.**
- PL/2019/00039/PPFL – Tidbury Green Farm Pub & Restaurant, Fulford Hall Road – resubmission of withdrawn application PL/2018/00235/PPFL - **Objection Submitted, Via Delegated Authority – Considered at Planning Committee Meeting 4th September 2019. Deferral Decision Reached.**

11. Lowbrook Farm Development

- To receive and discuss any relevant updates.
- Discuss and agree any further action to be taken

12. Tidbury Heights Development

- To receive and discuss any further relevant updates, including those relating to concerns raised regarding a footbridge installation.
- Discuss and agree any further action to be taken

13. Solihull Local Plan Review

- To receive and discuss any relevant updates
- Discuss and agree any further action to be taken

14. Community Governance Review

- Discuss the Parish Council’s request made to Solihull MBC for a Community Governance Review, to increase the number of Councillors from five to six.

15. Financial Matters

- Invoices Received – to consider for payment those items listed in September 2019 Agenda Appendix 1
- Payments Received – Payments Received – £9,492.00 - 2nd Instalment of 2019/20 Precept
- Income and Expenditure Budget Year to 31 August 2019.
- Update banking Correspondence details and review existing cheque signatories on bank mandate

16. External Audit 2018/19 Annual Return

- To receive an update regarding the current position and future tasks to be completed.

17. Procurement of a Replacement Boiler for the Village Hall

- Consider and agree funding/budget for funding a new Boiler for the Village Hall.
- If CIL funding is the preferred option, consider quotes received and agree option that offers best value in terms of price and quality.
- If CIL funding is the preferred option, discuss and agree any actions to be taken.

18. Distribution of Tasks Across the Parish Council

- Discuss and agree works to be undertaken to ensure that all Parish council responsibilities and tasks of covered now that the Parish Council has its full complement of 5 Councillors in place.

19. Over 60's Christmas Lunch 2019

- To receive an update regarding plans for the 2019 Over 60's Christmas Lunch.

20. Litter and Dog Bins

- Consider recent requests for litter and dog bins to be installed in Tidbury Green

21. Calendar of Actions

- Confirm booking for Over 60's lunch and pay deposit
- Review and adopt Financial Regulations
- To receive a half yearly report from the Allotment Association
- Carry out independent review of bank reconciliations
- Review Parish Council insurance cover and agree to add Tidbury Green Gateway Sign to insurance.

22. Crimes in Tidbury Green

- Discuss and consider any recent crimes reported in the area.
- Consider options for reducing crime in the area.

23. Neighbourhood Watch / Street Watch

- To receive any relevant updates.
- Discuss and agree any further action to be taken.

24. Litter Picking in Tidbury Green

- To receive an update regarding the Local Litter Picking Initiative.
- Discuss and agree any further action to be taken

25. Update from Parish Clerk

- To receive updates on progress and any relevant issues

26. Correspondence

- As listed in September 2019 Agenda Appendix 1.

Date of the next meeting: Wednesday 16th October 2019

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the meeting.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

TIDBURY GREEN PARISH COUNCIL

September 2019 Agenda Appendix 1

Invoices Received

Invoice & Cheque No.

- | | |
|---|--------------------------------------|
| 1. Clerk's costs (C Kirby) July/Aug/Sept 2019
£621.53 (Mileage, Paper, Ink, printing & phone)
& Separate cheques for additional
Hours worked/pay £548.36 – July &
£450.82 - August 2019 | Invoice No: 2019/75
Cheque No: |
| 2. Clerk Office Expenses £ 165.00 | Invoice No:
Cheque No: |
| 3. Solihull MBC - £275.34
Parish Council Election Recharges
May 2019 | Invoice No: 114851
Cheque No: |
| 4. Bell Computers £671.00
New Laptop, Setup & Data Transfer | Invoice No: J19032
Cheque No: |
| 5. Bell Computers £255.00
MS office, McAfee, Installation and transfer
of data etc. | Invoice No: J19033
Cheque No: |
| 6. PKF Littlejohn LLP £240.00
Limited Assurance review Yr End 31 March 2019 | Invoice No: SB20191978
Cheque No: |

Payments received

Cheque & Bank Credit No.

- | | |
|--|--|
| 1. £9,492.00 – 2 nd Instalment of 2019/20 Precept | Payment Ref: 1861604
Cheque No: N/A |
|--|--|

July 2019 Appendix 1 invoices and payments approved as correct:-

Signed..... Date.....

Chairman

September 2019 Agenda Appendix 1

Correspondence:

(Those of particular note are in bold)

July 2019

1. Rural Services Network – email 23/07 - The Rural Bulletin - 23 July 2019.
2. SAC – email 23/07 - SAC - Contacts List July19.
3. Member of public – Telephone email 23/07 – Query about booking Village Hall.
4. SMBC – email 24/07 - Notification of Temporary Traffic Restrictions - Grove Road, Knowle - 8 August to 2 September 2019.
5. SAC – email 25/07 - Next venue for meeting.
6. **SMBC – email 26/07 - Planning Application Notification – PL/2019/01950/MINFHO – 66 Fulford Hall Road (Circulated 29th July 2019).**
7. NALC – email 26/07 - Chief executive's bulletin.
8. **SMBC – email 26/07 - Planning Application Notification – PL/2019/01663/PPFL – Land Rear of Cleobury Barn, Cleobury Lane (Circulated 29th July 2019).**
9. St John's Church – email 28/07 - 'World's Biggest Coffee Morning' (Circulated 9th August 2019).
10. SMBC – email 29/07 - UPDATED: Notification of Temporary Traffic Restrictions - Resurfacing Works - Damson Parkway and St Bernards Road - 29 July to 9 August 2019.
11. Rural Services Network – email 30/07 - The Rural Bulletin - 30 July 2019.
12. SAC – email 30/07 – Trespassing - Parish Council Guidance Process - July 2019.
13. SMBC – email 30/07 - UPDATED: Notification of Temporary Traffic Restrictions - Colebrook Road, Shirley - 24 to 26 July 2019.
14. **SMBC – email 30/07 - Planning Application Notification – PL/2019/01901/MINFHO – Land Rear of Cleobury Barn, Cleobury Lane (Circulated 31st July 2019).**
15. SMBC – email 31/07 - Notification of Temporary Traffic Restrictions - Various Locations (Not including Tidbury Green) (Carriageway Resurfacing) - August 2019.
16. SMBC – email 31/07 - Agenda for Planning Committee, Wednesday 7th August 2019.
17. SMBC – email 31/07 - Notification of Temporary Traffic Restrictions - Dickens Heath Road, Dickens - 8 August to 4 September 2019 (Circulated 9th August 2019).

August 2019

18. **SMBC – email 01/08 - Permanent Traffic Regulation Order - Notice of Implementation - Roads Adjoining Lowbrook Lane, Tidbury Green (Circulated 14th August 2019).**

19. SLCC – email 02/08 - News Bulletin - 2nd August 2019.
20. NALC – email 02/08 - Chief executive's bulletin.
21. **SMBC – email 02/08 - Draft Local Plan Supplementary Consultation - Summary of Representations (Circulated 9th August 2019).**
22. **WM Now Police – email 05/08 - Burglary on Lowbrook Lane Tidbury Green – Miller Homes Portacabin. (Circulated 9th August 2019).**
23. **WALC – email 05/08 - WALC Members Newsletter August 2019, including changes to Financial Regulations.**
24. Solihull Ratepayers – email 05/08 - E News Bulletin
25. SLCC – 06/08 – SLCC Meeting.
26. **SMBC – email 07/08 - Consultation on the Draft Statement of Community Involvement and Draft Local Validation Criteria (Circulated 9th August 2019). (Circulated 5th September 2019).**
27. SMBC – email 08/08 - Tourism Map.
28. SMBC – email 08/08 - Local Plan Review update **(Circulated 14th August 2019).**
29. NALC – email 09/08 - Chief executive's bulletin.
30. SMBC – email 09/08 - Permanent Traffic Regulation Order - Notice of Implementation - Haslucks Green Road, Shirley - Waiting Restrictions.
31. SMBC – email 08/08 - EMERGENCY Road Closure - Warwick Road, Knowle, B93 9LG (on service road outside property nos. 1422) – Immediately until 6pm Thursday 8th August 2019.
32. Member of public – Telephone Call 09/08 – Query about booking Village Hall.
33. Public Sector executive – email 09/08 – Newsletter.
34. Member of public – Call 13/08 – Query about booking Village Hall.
35. Rural Services Network – email 13/08 - The Rural Bulletin - 30 July 2019.
36. WALC – email 13/08 - Special event focusing on dementia in communities.
37. **SMBC – email 13/08 - Planning Application Notification – PL/2019/01958/TPO – 21 Lowbrook Lane (Circulated 14th August 2019).**
38. NALC – email 14/08 - NALC Newsletter.
39. HMRC – email 14/08 - Important information for employers.
40. SLCC – email 16/08 - News Bulletin.
41. NALC – email 16/08 - Chief executive's bulletin.
42. Member of public – Telephone Call 17/08 – Query about booking Village Hall.
43. SMBC – email 19/08 - Notification of Temporary Traffic Restrictions - St Peters Lane, Bickenhill - 27 to 29 August 2019.
44. SMBC – email 19/08 - Notification of Temporary Traffic Restrictions - Road Closure - Castle Lane, Olton - 27 to 28 Aug 2019.
45. Rural Services Network – email 30/08 - The Rural Bulletin.
46. NALC – email 20/08 - NALC Annual Conference 2019.
47. SMBC – email 20/08 - Notification of Temporary Traffic Restrictions - Road Closure - Burtons Way, Smith's Wood - 28 to 30 Aug 2019.
48. WALC – email 20/08 - Bullying in Parish Councils.

49. SMBC – email 21/08 - Notification of Temporary Traffic Restrictions - 50mph Speed Limit - A452 Chester Road - 2 Sept 2019 to 2 March 2021.
50. SMBC – email 21/08 - Notification of Temporary Traffic Restrictions - Road Closure - Sark Drive, Smith's Wood - 31 Aug 2019.
51. SMBC – email 21/08 - Permanent Traffic Regulation Order - Notice of Variation of Off-Street Parking Place Charges.
52. WALC – email 22/08 - IOSH Managing Safely Course places available 14th, 17th, 30th October 2019.
53. **Parishioner – email 22/08 - Tidbury Green Parish Council "regency field noise & rubbish / dog bins at Tidbury Heights."**
54. **Potential House buyer at Regency Park – email 25/08 -- Query about Lowbrook Farm New estate (Circulated 25th August 2019 & requested that Cllr Waites responds).**
55. NALC – email 27/08 - NALC Annual Conference 2019.
56. SLCC – 27/08 - SLCC's Annual General Meeting.
57. SLCC – 27/08 – Next Meeting.
58. **SMBC – email 27/08 - Planning Inspectorate APP/Q4625/C/18/3215188: 374 Tilehouse Lane – Appeal Outcome Notice (Circulated 28th August 2019).**
59. Rural Services Network – email 28/08 - The Rural Bulletin.
60. SMBC – email 28/08 - Permanent Traffic Regulation Order - Notice of Implementation - Elmdon Lane & Interconnecting Roads - Waiting Restrictions.
61. WALC – email 28/08 - Public Works Loan Board.
62. SMBC – email 28/08 - Notification of Temporary Traffic Restrictions - One-Way Traffic - Service Rd r/o 240 to 278 Stratford Road, Shirley - 9 Sept to 18 Oct 2019.
63. WALC – email 28/08 - Policy Consultation E-Briefing 09/19 - Independent Review into Local Government Audit.
64. SMBC – email 29/08 - EMERGENCY Road Closure - Illshaw Heath Road, Hockley Heath, B94 6RT – Immediate until 4pm on 30th August 2019.
65. SMBC – email 29/08 - Notification of Temporary Traffic Restrictions - Station Road/Grange Road, Dorridge - 8 September 2019.
66. SLCC – email 30/08 - News Bulletin - 30th August 2019
67. Public Sector executive – email 30/08 – Newsletter.
68. WRCC – email 30/08 - Housing might just be the biggest problem facing rural communities.
69. **SMBC – email 28/08 - Planning Application Notification – PL/2019/02096/TPO – 106A Norton Lane (Circulated 31st August 2019).**

September 2019

70. Rural Services Network – email 03/09 - The Rural Bulletin.

71. WALC – email 03/09 - WALC Members Newsletter September 2019.
72. SMBC – email 03/09 - EMERGENCY Road Closure - Mill Lane, Bentley Heath, B93 8NU – Immediate until 5am on Wednesday 4th September 2019.
73. **SMBC – email 03/09 - Premises Licence Application - Leaffield Athletic FC (Circulated 8th September 2019).**
74. SMBC – email 04/09 - EMERGENCY Road Closure - Rumbush Lane, Earlswood – Immediate until 4am on Wednesday 5th September 2019.
75. SMBC – email 04/09 - Notification of Temporary Traffic Restrictions - Road Closure - Whateley Green, Castle Bromwich - 16 to 27 September 2019.
76. SMBC – email 04/09 - Notification of Temporary Traffic Restrictions - Road Closures - Balsall Common Fun Run - 22 Sept 2019.
77. **SMBC – email 05/09 - £9,492.00 – 2nd Instalment of 2019/20 Precept**
78. **SMBC – email 05/09 - Planning Application Notification – PL/2019/01998/MINFHO – 400 Tilehouse Lane (Circulated 9th September 2019)**
79. SMBC – email 06/09 - EMERGENCY Road Closure - Fernhill Lane, Balsall Common, CV8 1NU – Immediate until 4pm on Tuesday 10th September 2019.
80. Notification of Temporary Traffic Restrictions - Road Closures - School Road, Hockley Heath and Houndsfield Lane, Shirley - 17 to 20 September 2019.
81. NALC – email 06/09 - Chief executive's bulletin.
82. Tidbury Green School – email 06/09 – Newsletter 01.
83. Member of public – email 07/09 - Tidbury Green Parish Council "Enquiry about availability of a plot.
84. **Parishioner – email 07/09 - Tidbury Green Parish Council "Traffic Speed on Lowbrook Lane (Circulated to M Rehorn and C Farr to respond – 9th September 2019)**
85. SMBC – email 09/09 - EMERGENCY Road Closure - Tanners Green Lane, Earlswood, B94 5JT – Immediate until 5pm on Monday 9th September 2019 – To remove fallen tree.
86. Rural Services Network – email 10/09 - The Rural Bulletin.
87. **PKF Littlejohn LLP – email 10/09 - 2018/19 AGAR Section 3 External Auditor Report**
88. SMBC – email 11/09 - EMERGENCY Road Closure – Hazelhurst Road, Castle Bromwich - Immediate until 5pm on 12th September 2019.
89. **SMBC – email 11/09 - Planning Application Notification – PL/2019/02102/MIODW – Bowyer Farm – Lady Lane (Circulated 11th September 2019)**
90. NALC – email 12/11 – Newsletter.
91. SLCC – email 13/09 – Newsletter.
92. **SMBC – email 13/09 - Invitation to Working in West Solihull (Circulated 16th September 2019)**
93. NALC – email 13/09 – Newsletter.
94. Member of public – email 14/09 – Query about booking Village Hall.
95. CPRE – email 14/10 – Campaign Updates.

96. SMBC – email 16/09 - Notification of Temporary Traffic Restrictions - Mill Lane, Solihull (Solihull Food Festival) - 26 to 30 September 2019.
97. SMBC – email 16/09 - Notification of Temporary Traffic Restrictions - Road Closure - Hargrave Road, Solihull Lodge - 23 to 27 September 2019.
98. SMBC – email 16/09 - Notification of Temporary Traffic Restrictions - A452 Collector Road, Smith's Wood - 26 September to 8 October 2019.
99. Member of Public – email 16/09 – Query about Allotment Plot Availability.
100. Member of Public – email 16/09 – Query about Allotment – Re Horse Manure available.
101. **WALC – email 16/09 - Government consultation regarding 5G telephone masts. (Circulated 16th September 2019)**
102. SMBC – email 16/09 - Permanent Traffic Regulation Order - Notice of Implementation – Warwick Road – Dovehouse Parade Service Road.
103. SMBC – email 16/09 – Permanent Traffic Regulation Order - Notice of Implementation – Shakespeare Drive, Shirley - Service Road.
104. **SMBC – email 16/09 - Polling District and Polling Place Review. (Circulated 16th September 2019).**

0 Outstanding Actions carried over from previous meetings

Month	Minute No.	Action	Owner	Complete Date	Progress
Sep-18	141	Arrange a meeting with SMBC to discuss SMBC/PC Partnership working matters. Clerk and Chair to attend.	CK		Have been attempting to arrange a meeting dates, but struggled to find a date when everyone who needs to attend is available. Last suggested dates are first week of April 2019. Awaiting confirmation of availability from SMBC. Meeting to be arranged once new Council in place.
Oct-18	171	Draft an email to be sent to SMBC, requesting that TPO's are added to all the trees on avenues bordering pavements throughout the Tidbury Triangle. Circulate to Councillors for comments.	CF		Email drafted, agreed and submitted. 15/10 SMBC responded, stating that given that the Council already has control over its own tree stock that there would be nothing to be gained from imposing TPOs, but there would be some serious disadvantages as the existence of a TPO would hamper the proper management and maintenance of the trees in question. It may therefore be more fruitful for you speak to the relevant Tree Officer for your part of the Borough (Charles Venables) about any concerns you may have regarding recent or future works to highway trees. It was agreed that Cllr Farr will arrange a meeting / walk around the area to discuss the trees which are of concern. Regarding any trees on private land, any request for a new TPO should relate to a specific tree or group of trees, should clearly identify their

					location, and should also explain the particular perceived risk or threat which has prompted the request – this is crucial to the principal test of expediency – TPOs should not be made solely on a precautionary basis except in exceptional circumstances. With all of the aforementioned information, the Council can then register any such request, and arrange for the relevant Tree Officer to carry out a structured professional assessment of the tree(s) to help determine whether a TPO would be justified and necessary, having regard to all the established criteria.
Oct-18	2 0 . 2	Liaise with Bell Computers to discuss options and prices in relation to procuring a new PC laptop.	CK	07/08/2019	New Council agreed that Clerk should obtain 3 quotes for their consideration. WIP. Several Quotes requested. 3 quotes provided, for consideration at the July 2019 meeting. Quotes considered at July 2019 meeting and preferred supplier selected. New laptop purchased.
Nov-18	1 9 . 1	Once SMBC has produced and issued their full Flooding report to Council, which is expected take place in spring 2019, request a copy.	CK		Interim Report produced and circulated 24/01/2019. Update of ongoing works provided by SMBC 04/07/2019
Dec-18	6 3 3	Add the issue relating to difficulties experienced this year in relation to putting the lights on the trees and potential solutions for Christmas 2019 to the June 2019 agenda for consideration.	CK		Added to July 2019 Agenda

May	9 . 4	Clerk to circulate Code of Conduct forms electronically for Councillors to complete and return at the June 2019 meeting.	CK	26/07/2019	Form signed by M Reohorn at the July 2019 Meeting. All other 3 Councillors have signed and returned their forms to the Clerk
May	2 3 . 1	Discuss with Jean Walters her suggestion that the Parish Council Considered contacting Natural England to request the registration of the woodland on the corner of Dickens Heath Road and Birchy Leasowes Lane as Ancient Woodland. The Clerk advised that she was unclear why the Parish Council was making this request. She explained that the Parish Council had requested that TPO's be added to the area, however SMBC had refused this request stating that the site is wet land, and this in combination with clay subsoil causes tree failures.	CK	10/07/2019	The Parish Council considered Jean Walter's (CPRE) suggestion of contacting Natural England to request the registration of the woodland on the corner of Dickens Heath Road and Birchy Leasowes Lane as Ancient Woodland. However given that the Parish Council had previously requested that TPO's be added to the area and SMBC had refused this request, stating that the site is wet land, and this in combination with clay subsoil causes tree failures and therefore it would not be appropriate to add TPO's, the Parish Council did not see any benefit in pursuing this matter. It was agreed unanimously that the action be closed. Since then an email has been forwarded from Jean Walters - 10/07 Stating that Natural England have added the site as Ancient Woodland Inventory.
May	2 4 . 2	Produce recommended policies suggested by Internal Auditor, E.G Health & safety Policy, Lone Working Policy and Working From Home Policy etc. during the next 4 months.	CK		
May	2 9 . 1	Respond to letter received from Tidbury Green School, regarding Village Hall matters raised.	CK		Letter sent 23/05/2019

1	6	Contact Solihull MBC Monitoring Officer, to discuss the possibility and process of having its number of Councillors increased.	CK		Initial email sent 19/06 - Chased 04/07 D Merry responded 04/07 - Advising that the way the number of Councillors can be changed is through a Community Governance Review, which the Parish Council would need to ask SMBC to do. You would need to set out the reasons why the change is being sought and a decision as to whether or not to carry out a review would be made by this Council's Governance Committee. D Merry advised that she is still researching when any order making the change can be brought into effect. The normal process is to bring it into effect from the next ordinary Parish Council elections. Also D Merry is researching whether there would need to be a whole council election or just to fill the additional vacancies. SMBC have responded. Cllrs have considered all the info provided by SMBC and decided to request a community Governance Review, for 1 additional Councillor. Request submitted to SMBC 11/09/2019.
2	8	Check with Cllr.M.Reohorn to establish if there are any revisions on his latest Declaration of Interest Form compared to the original.	CK	26/07/2019	No Changes confirmed at the July 2019 Meeting.
3	1	Liaise with SMBC, to establish the date when the Tidbury Green Farm Pub, application will be considered by planning committee.	CK	26/07/2019	Email sent to SMBC (27/06) who advised that they are expecting the application to be considered at the August 2019 Planning Committee Meeting. Action superseded by Action 1 July 2019 Meeting (Minute 8.2)
4	1	Contact SMBC Planning and request a copy of the "Approved Construction Method Statement" for Regency Felds development. Also to respond to Parishioners who raised concerns regarding traffic movement to and from the site.	CF	26/07/2019	Email sent 24/06/2019 Statement provided 15th July 2019 As agreed at July 2019 meeting, PC to file.

5	1 3 · 2	Cllr.C.Farr to share details and photographs of the current drainage issue on Lowbrook Lane, which is associated with the Millers work on Regency Fields new estate. When Pastures Drive was built an old existing gutter drain was removed from the entrance to the old farm drive. This creates issues where water from Lowbrook Lane flows across the entrance to Pastures Drive, past where the old drain was and then on down Lowbrook Lane. This has caused damage to the old road gutters and results in deep water flowing across Pastures Drive entrance and consequently getting deeper the further it flows down Lowbrook Lane. It is therefore believed that this is a direct result of the old drain being removed and therefore a new drain should be added to minimise damage further down Lowbrook Lane and minimise the flow across Pastures Drive. Clerk to raise the issue with SMBC.	CF CK		<p>Photograph and details sent to Clerk, by Cllr.C.Farr. Email submitted to SMBC - 26/06.</p> <p>Response from Ed Bradford 26/06 - "Leave this with us. We will get someone to check what was originally proposed and if necessary we will add any extra drainage in"</p> <p>SMBC have advised that they have agreed with the developer to install an extra two gullies on the upstream side of the development site access to reduce the runoff water on Lowbrook Lane during heavy rainfall period. They have also agreed to meet Chris Farr on site to provide more details on the proposed drainage works.</p> <p>11/09 - Chris Farr to arrange site meeting with SMBC</p>
6	1 4 · 1	liaise with Jean Walters of CPRE, regarding the Parish Council's concerns about the reference to "remove Tidbury Green from the washed over greenbelt", which was included in the recent SMBC supplementary consultation for the emerging Local Plan, to ascertain if there is anything that the Parish Council need to be aware of in relation to this matter.	CK	26/07/2019	<p>The Clerk liaised with Jean Walters, who responded to the PC. All Councillors agreed that whilst there may be future actions required for the Parish Council in relation to this matter, currently the Parish Council will await the findings and recommendations from the supplementary consultation for the emerging Local Plan, which was conducted by SMBC.</p>
7	1 7 · 1	Reschedule Financial Regulations review to s calendar action items September 2019.	CK	11/09/2019	Complete

9	2 4 .	To complete modernisation review of Clerks Contract by the end of March 2020.	All		
10	2 4 :	Circulate current contract, WALC model contract and any other relevant documents to Councillors, to assist with the update.	CK		
Actions From July 2019 Meeting					
1	8 .	Continue to liaise with SMBC, to establish the date when the Tidbury Green Pub & Restaurant application will be considered by planning committee, and register Cllr.A.Hussain to attend and speak on behalf of the Parish Council.	CK	04/09/2019	Complete. Meeting took place 4th Sept 2019. Cllr Hussein attended and spoke on behalf of the PC. Following discussions the Planning Committee decided to defer the planning application, to enable the developer to consider a reduced sized proposal.

2	1 0 : 2	Liaise with Jean Walters to ensure that the Parish Council is kept up to date about relevant meetings and any issues, relating to the reference to “remove Tidbury Green from the washed over greenbelt”, which was included in the recent SMBC supplementary consultation for the emerging Local Plan.	MR	Mark has begun discussions with Jean Walters.
3	1 5 : 2	Confirm how the new Village Hall replacement boiler will be funded, i.e. either from VH surplus funds or CIL.	LW	Cllr Waites has pursued this matter during July/ August 2019. It appears that the boiler will be funded by CIL funds. To be discussed further at the September 2019 meeting.
4	1 6 : 1	Investigate if any insurance cover is required for the Tidbury Green Gate Signage, which was recently installed on the verge of Lowbrook/Norton Lane.	CK	Clerk advised that she has contacted DHPC to ask if their gate signage has been added to their insurance. DHPC confirmed that theirs has been added to insurance. Councillors agreed that TGPC should add our when we renew our insurance
5	1 7 : 1	Produce a list of all tasks that the Parish Council need to complete and identify any gaps where task owners need to be allocated.	CK	WIP
6	2 0 : 1	Contact Solihull MBC and ask:-What the cost of CCTV installation for 6 sites would be.What the Parish Council would need to do to progress thisWhat regulations would the Parish Council need to comply with.	CK	Email sent to SMBC 18/08SMBC responded on 27/08 stating that "Although I don't have the answers myself, I think I know of someone who does. Barston Parish Council have installed a similar scheme and my colleagues have given me the contact details for the Parish Chair, Jeremy Emmett, who devised and delivered it"

7	2 4 1	Clerk to rearrange the September 2019 PC Meeting, potentially for the 26th September 2019, based on village hall & councillors availability.		Based on discussions it appears that the 26th September 2019 is the most likely date for the meeting. However given that 2 of the existing Councillors are not available to attend it was agreed that further plans will be deferred until we know who has been elected and checked their availability.
9	2 5 . 1	Cllr.M.Reorn and Cllr.C.Farr to meet with Solihull MBC on the 15th August 2019 to ascertain why the PC's request for extension of the 20mph speed limit at Regency Heights to Lowbrook Lane is not possible, along with any other issues. Cllrs Reohorn and Farr to provide feedback at the September 2019 meeting.	CF MR	
10	2 5 . 2	Following a report of overgrown verges on Dickens Heath Road, by a Parishioner, and the Clerk later been informed that Solihull MBC had visited the location and cut back the verges, Councillors to check verge along Dickens Heath Road and report any issues to the Clerk.	All	

	Complete
	Action Complete, however awaiting action by others.
	Needs Action
	Needs urgent Action

Last update: 16/09/2019												
Application No.	Application Type	Date	Consultation ends	Decision Date	Decision	Applicant	Planning Officer	Proposal	Location	Notes from viewing the plans	PC	Status
PL/2019/02102/MIODW	Minor Outline Dwellings	11/09/2019	02/10/2019	07/10/2019		Mr Peter & Mrs Bridgit Bullcock	Benn Watkinson	Outline application with all matters reserved to erect 2 No. 3 bedroom detached 1.5 houses with garage (Resubmission of refused planning application PL/2019/01167/MIODW)	Bowyer Farm - Lady Lane	Green Belt. Never notified of original P/A PL/2019/01167/MIODW - Raised this with Planning Officer.		
PL/2019/01998/MINFH O	Minor Full House holder	09/09/2019	26/09/2019	24/10/2019		Mrs Kathryn Poppitt	Nikki Openshaw	Front elevation dormer window	400 Tilehouse Lane	Adding dormer window to front elevated roof. Bungalow property	No Response submitted Due to No PC Views	
PL/2019/02096/TPO	TPO	31/08/2019	18/09/2019	11/10/2019		Mr Andrew Douglas	Lou Randall	Fell 1 No. declining 4.5m x 2m juniper tree(T1): reduce height by 5m or less due to excessive shading and reduce the effects of wind rocking of 10 No. 17, x 10m x 5m Lawson cypress trees (G1)	106A Norton Lane	As per proposal description.	No Response submitted Due to No PC Views	

PL/2019/01958/TPO	TPO	14/08/2019	03/09/2019	20/09/2019	Mandjela	Nikki Openshaw	Reduce lateral limbs growing towards house and over parking space by 1-2m and reduce weight on heavy section over lawn area by 2-3 m to reduce risk of failure on 1 No. oak tree (T1)	21 lowbrook Lane	As per proposal description.	Objection	
PL/2019/01901/MINGHO	Minor Full House holder	31/07/2019	20/08/2019	16/09/2019	Mr T Geraghty	Jasmine Preston-Wood	Erect new 3 car garage with granny annex and rear dormer.	Land Rear Of Cleobury Barn Cleobury Lane	Green Belt Land. 3 car Garage previously approved under PL/2018/00492/MINFHO & Relocation of garages approved under PL/2018/03258/MINFHO. This application adds a granny annex and rear dormer, with the same footprint as the former building.	Objection	
PL/2019/01663/PPFL	Planning Portal - Full Application	29/07/2019	16/08/2019	09/09/2019	Mr T Geraghty	Jasmine Preston-Wood	Changes to dwelling design to include a single story rear projection and rear dormer (Following planning approval PL/2016/02651/PPOL).	Land Rear Of Cleobury Barn Cleobury Lane	Green Belt Land. Old Grade 2 Listed Barn. 2010 CLEUD Approved as workshop. Plan to remove building and replace with a single storey dwelling of similar footprint. PL/2016/02651/PPOL approved for Outline application for replacement of existing workshop with 1 No. single storey dwelling with appearance, means of access and scale. PC submitted No Representation to PA PL/2016/02651/PPOL	No Representation	
PL/2019/01950/MINFHO	Minor Full House holder	29/07/2019	16/08/2019	19/09/2019	Mr Ray Booker	Ruth Witherspoon	Ground floor extension to form orangery	66 Fulford Hall Road	Appears relatively small extension to create a garden room to the rear. Appears to be in line with other homes building line.	No Response Submitted, Due to no Majority.	

PL/2019/01734/PPFL	Planning Portal - Full Application	08/07/2019	29/07/2019	21/08/2019	Mr Nigel Jones	Lucy Hodgetts	Use of detached recreational building as a single 2 bedroom dwelling with private amenity space at land rear and side of 448 Norton Lane.	Land Rear of 448 Norton Lane	Green Belt. Propose using Single storey with pitched roof which is currently laid out as a recreational facility for the owner, comprising a study, gym, bar and games area etc. to create a 2 bedroomed dwelling. Previous applications - 4 bedroomed refused on basis of green belt.	No Representation	
PL/2019/01640/MINFH O	Minor Full House holder	03/07/2019	22/07/2019	26/08/2019	Mr Martin Depper	Jessica Mantle	Detached Garage with games room over	The Spinney House, Tanners Green Lane	Large garage for 3 cars. High elevation. Number of roof lights included. Greenbelt & the plan in the application does not seem to include all buildings within the curtilage of the site therefore giving a false impression of the application.	Objection	
PL/2019/01471/MINFH O	Minor Full House holder	11/06/2019	19/06/2019	24/07/2019	Mr Jon Walton	Jessica Mantle	Loft extension to existing bungalow, to incorporate two double bedrooms with en suites and two dormer windows to front and rear roof, with slight increase in ridge height.	103 Wood lane	Appears almost the same as PL/2019/00554/MINFHO, which the PC submitted No representation. However changed from loft conversion to extension, due to slight increase in ridge height.	No Representation	Approved
PL/2019/01112/MINFH O	Minor Full House holder	23/05/2019	12/06/2019	25/06/2019	Mr Jitesh Chauhan	Alan Lynch	Retrospective planning application to retain gated access (Resubmission of PL/2018/0345/MINFHO).	97 Lowbrook Lane	Resubmission of PL/2018/0345/MINFHO which was refused. PC did not object but suggested that gates be painted in a colour more in keeping with the area. States that he has canvassed neighbours and provides photograph of other gated properties, in the local vicinity.	No Representation	Refused
PL/2019/01338/MINFH O	Minor Full House holder	23/05/2019	10/06/2019	09/07/2019	Mr Dave Portas	Ruth Witherspoon	Rear extension and internal remodelling	420 Tilehouse Lane	Does not appear to be a change a significant increase in size. Appears rearranging layout.	No Representation	Approved

PL/2019/01101/MINFH O	Planning Portal - Full Application	29/04/2019	15/05/2019 13/06/2019	Mr & Mrs Anfilogoff	Hazel Bailey	Single storey extension and internal alterations	Fulford Hall, Fulford Hall Road	Looking to extend the kitchen with an orangery styled extension. The building is listed. Total increase floor area with this extension = 31.3%	No Representation	
PL/2019/00830/MINFH O	Planning Portal - Full Application	03/04/2019	22/04/2019 19/05/2019	Mr & Mrs Richard Fox	Jasmine Preston-Wood	2 No. five bed roomed houses within former Glider Yard (Revised scheme to that previously approved under PL/2018/01292/PPFL)	Buildings and Land Opposite 26 Houndsfield Lane	2 Large houses. Subject to a number of applications over the years. CLEUD agreed in 2016 to recognise existing buildings. Applicant claims land is previously developed land. SMBC approved in 2018 for 2 4 bed roomed bungalows.	No Representation	Refused
PL/2019/00554/MINFH O	Planning Portal - Full Application	28/03/2019	17/04/2019 21/05/2019	Mr Jon Walton	Jessica Mantle	Loft conversion to existing bungalow, to incorporate two double bedrooms with en suites and two dormer windows to front and rear roof.	103 Wood lane	Nothing additional to note.	No Representation	Withdrawn
PL/2019/00228/PPFL	Planning Portal - Full Application	07/02/2019	27/02/2019 25/03/2019	Mr & Mrs Bainbridge	Alan Lynch	Erection of three proposed structurally insulated panels (SIP) garages	The Lake Houses, Lake Drive	Former Driving Range TG Golf Course	No Representation	Approved
PL/2019/00039/PPFL	Change of use	18/01/2019	06/02/2018 12/03/2019	Brunning & Price ? Mrs Pamela Cox, Ms Julie Marshall Miss Wendy Greenfie	Rebecca Hadley	Change of use of existing farmhouse, associated buildings and land from residential use. (Use Class C3) to a pub / restaurant (Use Class A3/A4) with ancillary, manager's accommodation, and construction of extensions and associated works, including: formation of access and car parking; partial infilling of the	Tidbury Green Farm Pub & restaurant	Under review - 40+ Documents, a number of which are large. (Resubmission of withdrawn application PL/2018/00235/PPFL), which TGPC objected to.	Objection Submitted	

					Id & Miss Emily Vyse.	pond; and hard and soft landscaping. (Resubmission of withdrawn application PL/2018/00235/PPFL)					
PL/2017/01568/PPFL	Planning Portal - Full Application	09/01/2019	29/01/2019	02/11/2017	Miss Lizzi Wilson	Claire Bishop	Erection of 1, 1.5 storey 4 bedroom dwelling in the rear garden of the property. To have detached garage, access from adjacent development approved under application references PL/2016/02834/PPOL & PL/2017/00556/PPRM.	27 Lowbrook Lane	Previously submitted, PC Objected - Approved Application resubmitted under P/A PL/2018/01717/PPFL - PC Objected - undecided by SMBC. Proposed site is in greenbelt. Large house, taking up large proportion of garden Access proposed via adjacent development 25 Lowbrook Lane.	Objection Submitted	Refused
PL/2018/03485/MINFH O	Minor Full House builder	09/01/2019	30/01/2019	06/03/2019	Mr J Chauhan	Alan Lynch	Retrospective application for railings and gates to the front of the property.	97 Lowbrook Lane	Gates and fence have been installed for several months. White gates, fairly high and close to the highway. Applicant claims added for security, due to recent burglary's in the area. Claims did not realise that planning permission was required.	No Representation, providing conditions re colour imposed.	Refused
PL/2018/03502/MINFH O	Minor Full House builder	02/01/2019	23/01/2019	15/02/2019	Martin Recci	Jasmine Preston-Wood	Extension and alterations to existing outbuildings.	The Grove House, Tanners Green Lane	Appears that the applicant wishes to turn an outbuilding currently used as a garage and gym into a 2 bedroomed dwelling.	No response submitted	Approved

PL/2018/03344/MINFH O	Minor Full House builder	03/12/2018	21/12/2018	23/01/2018	Mr John Cannon	Jasmine Preston-Wood	Erection of a new boundary wall to the front elevation including pedestrian and vehicular access gates and decorative fencing panels in wrought iron.	44 Houndsfield Lane	Brick and Wrought iron Decorative Fencing Panels.	No Representation	Approved
PL/2018/03258/MINFH O	Minor Full House builder	29/11/2018	17/12/2018	15/01/2019	Mr T Geraghty	Bali Kaur	Relocation of 3 bay garage and garden store (As granted under PL/2018/00492/MINFHO).	Land Rear of Cleobury Barn - Cleobury Lane	Previously approved. However applicant wanting to relocate the outbuildings associated with a new dwelling which has also been approved.	No Representation	Approved
PL/2018/03267/PPFL	Minor Full Dwellings	28/11/2018	17/12/2018	21/01/2018	Mr & Mrs Richard Fox	Laura Taylor	Demolition of former Glider repair and maintenance workshop and stores and erection of erection of 3 No. four bedroomed dwellings.	Former Glider Yard Land opposite 26 Houndsfield Lane	Appears that 2 houses were approved to be built as per PA PL/2018/03267/PPFL. Applicant now seeking to build 3 homes.	No Response Submitted	Refused
PL/2018/03238/MINFH O	Minor Full House holder	25/11/2018	14/12/2018	14/01/2018	Mr Rob Daffurn	Nikki Openshaw	Ground Floor and first floor front extension, render existing brickwork.	156 Tilehouse Lane	Appears the proposal is to extend out to front of property almost in line with existing garage.	No Representation	Approved

PL/2018/03149/MINFH O	Minor Full House holder	24/11/2018	11/12/2018	04/01/2019	Mr C Joel	Jasmine Preston-Wood	Single Storey Extension to the Rear.	8 Lowbrook Lane	Relatively small extension to facilitate a family room.	No Representation	Approved
PL/2018/03030/PPFL	Planning Portal - Full Application	02/11/2018	22/11/2018	24/12/2018	Mr Paul Lake	Laura Taylor	Replacement of existing caravan used as a self-contained dwelling unit with a single storey dwelling and subdivision of plot	Holly Cottage, Braggs Farm Lane	Caravan for which a CLEUD exists to be replaced with one storey 2 roomed dwelling. Same footprint. Green Belt.	No Response Submitted, Due to no Majority.	Withdrawn
PL/2018/02514/PPFL	Planning Portal - Full Application	01/11/2018	21/11/2018	26/12/2018	Mr David Reynolds	Benn Watkinson	Erect dwelling on the footprint of the existing garage, plus porch.	167 Wood Lane	1 new 3 bedrooomed property, using footprint of existing garage. Greenbelt. In October 2017 an application was submitted for this site to Erect 3 No. new 4 bedroom dwellings with associated parking and garages	No Representation	Refused
PL/2018/02991/PPFL	Planning Portal - Full Application	31/10/2018	20/11/2018	19/12/2018	Mr B Hutton	Benn Watkinson	Demolition of substandard existing social room, substandard toilet blocks and outbuildings. Construction of new shower, toilet block and reception facility either side of existing dwelling	Lady Lane Marina	Appears to be removing substandard social club and adding facilities for Canal Users - Toilets and showers. Reduced Footprint.	Objection Submitted	Approved
PL/2018/02845/MINFH O	Minor Full House holder	02/08/2018	02/11/2018	N/K	Mrs K Averill	Bali Kaur	Single storey extension to rear.	74 low brook Lane	No notification received. Noticed it in Planning Application inbox (SMBC System) Doesn't appear to extend beyond current building line.	No Representation	Approved

PL/2018/02540/MINFH O	Minor Full House holder	24/09/2018	11/10/2018	12/11/2018	Mr Robert Lovell	Nikki Openshaw	Ground floor rear/side extension.	176 Norton Lane	Single rear/side extension. Adding an orangery to the rear of the property.	No Representation	Approved
PL/2018/02490/TPO	Tree Preservation Order	08/09/2018	28/09/2018	26/10/2018	Mr Craig Plant	Nikki Openshaw	Crown raise to 5m, reduce large Crown raise to 5m, reduce large lateral limb over drive side 1 no. Cedar tree (T1), raise on hedge side to balance crown 1 no. Lawson Cypress tree (T2).	25 Lowbrook Lane	Trees to front of drive.	Objection Submitted	Approved

The Parish Council of Tidbury Green

Income and Expenditure Budget – Year to 31 March 2020

Actual at 31/08/19 £		Budget £	Comment
Income:			
9,508	Precept and support grant	19,000	
3,699	Community Infrastructure Levy	-	
-----		-----	
13,207		19,000	
-----		-----	
Expenditure:			
(6,261)	Clerks' pay and expenses	11,500	
(616)	Printing, postage, telephone and stationery	1,800	
(357)	Consultancy	1,500	
-	Additional noticeboard	1,000	
(1,080)	Boundary gates and signage	-	Earmarked reserve £1,000
(156)	Office Spreader	-	
-	Over 60's Xmas lunch	850	
(374)	WALC and other subscriptions	500	
-	Insurance	370	
-	Sponsorship of entertainment	300	
(175)	Training	200	
(186)	Audit	400	
-	Christmas Tree/lights	200	
-	Donations	100	
(43)	Bank charges	100	
(371)	VAT	-	Recovered or recoverable
-	Other	-	
-----		-----	
(9,614)		18,820	
-----		-----	
-	Contingency	180	

		19,000	
		=====	

3,588			
30,707	Cash at 31 March 2019		

34,300	Cash at 31 Aug 2019*		
=====			

*This balance includes CIL money totaling £13,498, which can be spent solely on infrastructure. The amount available for general purpose expenditure is therefore £20,802.