

# TIDBURY GREEN PARISH COUNCIL

**Clerk: Mrs Charlotte Kirby  
Tidbury Green PC  
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BIRMINGHAM  
B13 3PR**

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To: – Councillors C.Farr (Chairman), A.Hussain, M.Reohorn and L.Waites of Tidbury Green Parish Council

You are hereby summoned to attend the Parish Council's ordinary meeting to be held in Tidbury Green Village Hall on Friday 26<sup>th</sup> July 2019 at 7.15pm for the purposes of transacting the following business.



Charlotte L Kirby  
Clerk to the Council

Dated this 20th July 2019

## AGENDA

- 1. Record of members present**
- 2. Apologies and reasons for Absence**
- 3. Declarations of Interest and Dispensations**
  - To receive Declarations of interest from councillors on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests
  - To grant any requests for dispensation as appropriate.
- 4. Councillors' Declaration of Interests and Code of Conduct Forms**
  - To receive any outstanding updates / signed forms

## 5. Open Forum

- Parishioners of Tidbury Green are invited to address the Parish Council on any relevant matter for a maximum of three minutes.

## 6. To Approve the Minutes

- To approve the Minutes of the meeting held on 19th June 2019 (attached are unconfirmed).

## 7. To review and consider progress against actions as detailed on the Action Tracker (Previously Distributed) and if necessary consider any matters arising from minutes.

## 8. To consider the following planning matters

### New Planning Applications

- PL/2019/01734/PPFL – Land Rear of 448 Norton Lane - **No Representation agreed, Via Delegated Authority.**
- PL/2019/01640/MINFHO – The Spinney House – Tanners Lane – **Objection Submitted, Via Delegated Authority.**
- Appeal APP/Q4625/W/19/3228723 against refusal of PL/2018/03267/PPFL– Former Glider Yard – Land Opposite 26 Houndsfield Lane – No Response Submitted for Planning Application

### Planning Decisions by Solihull Borough Council

- PL/2019/01471/MINFHO – 103 Wood Lane - **No Representation agreed, Via Delegated Authority - Approved.**

### Ongoing matters

- PL/2019/01338/MINFHO – 420 Tilehouse Lane - **No Representation agreed, Via Delegated Authority.**
- PL/2019/01112/MINFHO – 97 Lowbrook Lane – **No Response submitted, due to failing to reach a majority decision.**
- PL/2019/01101/MINFHO – Fulford Hall, Fulford Hall Road - **No Representation agreed, Via Delegated Authority.**
- PL/2015/52197/MINFHO – 374 Tilehouse Lane – Appeal-APP/Q4625/C/18/3215188
- PL/2019/00830/MINFHO – Building & land opposite 26 Houndsfield Lane - **No Representation Submitted**
- PL/2019/00039/PPFL – Tidbury Green Farm Pub & Restaurant, Fulford Hall Road – resubmission of withdrawn application PL/2018/00235/PPFL - **Objection Submitted, Via Delegated Authority.**

**9. Lowbrook Farm Development**

- To receive and discuss any relevant updates.
- Discuss and agree any further action to be taken

**10. Solihull Local Plan Review**

- To receive and discuss any relevant updates
- Discuss and agree any further action to be taken

**11. Parish Council Election for one Additional Councillor (Due to Resignation of Lyn Gardner)**

- To receive any relevant updates
- Discuss/ Agree Costs to be incurred by the Parish Council
- Discuss and agree any action to be taken

**12. Financial Matters**

- Invoices Received – to consider for payment those items listed in July 2019 Agenda Appendix 1
- Payments Received – Non
- Income and Expenditure Budget Year to 30 June 2019.

**13. External Audit 2018/19 Annual Return**

- To receive an update regarding the current position and future tasks to be completed.

**14. Procurement of Parish Council Laptop**

- Consider quotes received and agree option that offers best value in terms of price and quality.
- Consider and agree budget for funding a new laptop.

**15. Procurement of a Replacement Boiler for the Village Hall**

- Consider the need to procure a new Replacement Boiler for the Village Hall.
- If procurement is agreed and approved, consider quotes received and agree option that offers best value in terms of price and quality.
- Consider and agree budget for funding a new Boiler for the Village Hall.

**16. Parish Council Insurance**

- Consider if any insurance cover is required for the Tidbury Green Gate Signage recently installed on the verge of Lowbrook/Norton Lane.

**17. Distribution of Tasks Across the Parish Council**

- Discuss and agree works to be undertaken to ensure that all Parish council responsibilities and tasks are covered when the Parish Council has its full complement of 5 Councillors in place.
- Discuss and agree priorities for the short term.

**18. Calendar of Actions**

- Confirm policy for periodic tree survey on Wood Lane Allotments
- Receive Annual Accounts of Tidbury Green Village Hall
- Review arrangements for Christmas trees/ lighting

**19. Over 60's Christmas Lunch 2019**

- To receive an update regarding plans for the 2019 Over 60's Christmas Lunch.

**20. Crimes in Tidbury Green**

- Discuss and consider any recent crimes reported in the area.
- Consider options for reducing crime in the area.

**21. Litter Picking in Tidbury Green**

- To receive an update regarding the Local Litter Picking Initiative.
- Discuss and agree any further action to be taken

**22. Neighbourhood Watch / Street Watch**

- To receive any relevant updates.
- Discuss and agree any further action to be taken

**23. Newsletter**

- Discuss content and timescales for the next Parish Council Newsletter

**24. Update from Parish Clerk**

- To receive updates on progress and any relevant issues
- Update on and consideration of Clerk's predicted hours for July 2019.

**25. Correspondence**

- As listed in July 2019 Agenda Appendix 1.

**Date of the next meeting: Wednesday 18<sup>th</sup> September 2019**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

# TIDBURY GREEN PARISH COUNCIL

## July 2019 Agenda Appendix 1

### Invoices Received

### Invoice & Cheque No.

- |   |   |
|---|---|
| 1. Clerk's costs (C Kirby) June/July 2019<br>£111.26 (Mileage, Paper, Ink, printing & phone)<br>& Separate cheques for additional<br>Hours worked/pay £514.16 – June and back pay for pay<br>Increase to 1st April 2019 | Invoice No: 2019/74<br>Cheque No:       |
| 2. HMRC - £390.18 (£246.52 - Employee Tax & NI -<br>Payment - Deducted from Clerk's Employers NI<br>Pay - £143.66   | Invoice No: Period Qtr. 1<br>Cheque No: |
| 3. Clerks Holiday Pay 50% - July<br>£520.00   | Invoice No:<br>Cheque No: -             |
| 4. Clerks Holiday Pay 50% - August<br>£520.00   | Invoice No:<br>Cheque No:               |
| 5. C. Kirby £186.92 – Refund for<br>PC Shredder and oil and bags.<br>Amazon Inv INV- GB-503143055-2019-48946  | Invoice No:<br>Cheque No:               |
| 6. WALC £30.00<br>Good Councillor Guide<br>X 6 Copies   | Invoice No: WALC-000365<br>Cheque No:   |
| 7. WALC £30.00<br>Understanding Your Parish or Town Council<br>Training – A Hussain & L Waites  | Invoice No: INV-19560<br>Cheque No:     |

### Payments received

### Cheque & Bank Credit No.

- |        |                            |
|--------|----------------------------|
| 1. Nil | Payment Ref:<br>Cheque No: |
|--------|----------------------------|

**July 2019 Appendix 1 invoices and payments approved as correct:-**

**Signed..... Date.....**

**Chairman**

## July 2019 Agenda Appendix 1

Correspondence:

(Those of particular note are in bold)

### June 2019

1. Bidford on Avon PC – email – 14/06 - copy of IT Edge presentation.
2. NALC – email 14/06 - Chief executive's bulletin.
3. **WALC – email 14/06 - Essential Training for New (and seasoned) Councillors & Clerks (Circulated 16<sup>th</sup> June 2019).**
4. SMBC – email 17/06 - Unauthorised Encampment 16/06/2019 - Castle Bromwich Parish Council Land, Bradford Gardens, Hall Road (Circulated 17<sup>th</sup> June 2019).
5. Solihull Ratepayers – email 17/06 - Dickens Heath Community News 17th June 2019 Issue 26 (Circulated 17<sup>th</sup> June 2019).
6. CSW – email 18/06 - CSW Newsletter June 2019.
7. WALC – email 18/06 - Annual Governance and Accountability Return.
8. SMBC – email 19/06 - Permanent Traffic Regulation Order - Notice of Implementation - Elms Close and The Green, Solihull Waiting Restrictions.
9. SMBC – email 19/06 - Permanent Traffic Regulation Order - Notice of Implementation - B4101 Kenilworth Road, Knowle Waiting Restrictions.
10. NALC – email 19/06 - NALC Newsletter.
11. WALC – email 19/06 - Insurance for Parish Councils -Warwickshire & West Midlands Association of Local Council.
12. Member of public – Telephone Call 19/06 – Query about booking Village Hall.
13. Parishioner – email 20/06 – Litter pick.
14. SMBC – email 20/06 - Lowbrook Lane, Tidbury Green - Proposed Traffic Order. (Circulated 20<sup>th</sup> June 2019).
15. SLCC – email 20/06 - News Bulletin - 20th June 2019.
16. NALC – email 21/06 - Chief executive's bulletin.
17. SLCC – email 24/06 - Election of Directors 2019 - Nominations now open.
18. WALC email 24/06 - Examples of innovative projects around the Country - what have you been doing?
19. SMBC – email 25/06 - Notification of Temporary Traffic Restrictions - Oldwich Lane West, Chadwick End - 1 to 5 July 2019.
20. Member of public – Telephone Call 25/06 – Query about booking Village Hall.
21. Member of public – email 26/06 - Tidbury Green Parish Council "Allotment enquiry"
22. Rural Services Network – email 25/06 – The Rural Bulletin.
23. CPRE – email 26/06 - Press Release: Warwick's Local Plan - Threatened by the Warwick District Council. (Circulated 26<sup>th</sup> June 2019).
24. SMBC – email 26/06 - EMERGENCY Road Closure - Bills Lane, Shirley (between Snowford Close & Neville Road) - 1st and 2nd July 2019.

25. **Cheswick Green PC – email 26/06 – Allotment Query regarding available plots.**
26. **SMBC – letter 26/06 - Appeal APP/Q4625/W/19/3228723 against refusal of PL/2018/03267/PPFL– Former Glider Yard – Land Opposite 26 Houndsfield Lane (Circulated 27<sup>th</sup> June 2019).**
27. SMBC – email 27/06 - Notification of Proposed New Permanent Traffic Regulation Order - Warwick Road (Dovehouse Parade) Service Road.
28. **SMBC – email 27/06 - Notification of Proposed New Permanent Traffic Regulation Order - Roads adj Lowbrook Lane, Tidbury Green (Circulated 1<sup>st</sup> July 2019).**
29. SMBC – email 27/06 - Notification of Proposed New Permanent Traffic Regulation Order - Shakespeare Drive (Service Road), Shirley.
30. SMBC – email 27/06 - Notification of Temporary Traffic Restrictions - A452 Kenilworth Road near A4177 Meer End Road - 8 to 12 July 2019.
31. Member of public – Telephone Call 27/06 – Query about booking Village Hall.
32. Tidbury Green School – email 28/05 – Newsletter No.34.
33. NALC – email 28/06 - Chief executive's bulletin.

### **July 2019**

34. WALC – email 01/07 - WALC Members Newsletter July 2019.
35. WALC – email WALC Members Newsletter July 2019
36. **SMBC – email 01/07 - Planning Application Notification – PL/2019/01640/MINFHO – The Spinney House – Tanners Lane (Circulated 3<sup>rd</sup> July 2019).**
37. Rural Services Network – email 02/07 - The Rural Bulletin - 02 July 2019.
38. SMBC – email – 03/07 - Notification of Temporary Traffic Restrictions - Knowle Wood Road, Dorridge - 11 July to 2 August 2019.
39. Rural Services Network – email 03/07 – The Rural Bulletin.
40. SMBC – 03/07 - Notification of Temporary Traffic Restrictions - Cornets End Lane, Berkswell - 11 July to 2 August 2019.
41. SMBC – 03/07 - Notification of Temporary Traffic Restrictions - Arbour Tree Lane, Chadwick End & Bakers Lane, Knowle (10.07.19 to 16.07.19).
42. SLCC – email 03/07 - News Bulletin - 3rd July 2019.
43. NALC – email 03/07 - NALC Newsletter.
44. SMBC – email 03/07 - Agenda for Planning Committee, Wednesday, 10th July, 2019, 6.00 pm. (Circulated 3<sup>rd</sup> July 2019).
45. **SMBC – email 03/07 – Update on Flooding Work. (Circulated 4<sup>th</sup> July 2019).**
46. WALC – email 04/07 - WALC Training Course.
47. **SMBC – email 04/07 – Notification of Election Required for PC Vacancy, due to request been made by 10 local government electors in Tidbury Green Parish. (Circulated 4<sup>th</sup> July 2019).**
48. Public Sector executive – email 05/07 - Newsletter
49. NALC – email 05/07 - Chief executive's bulletin.

50. Solihull Ratepayers – email 05/07 - Dickens Heath Community News 5th July 2019 Issue 27 (Circulated 7<sup>th</sup> July 2019).
51. Member of public – email 07/07 – Query about booking Village Hall.
52. NALC – email 08/07 - Annual Conference 2019.
53. WALC – email 08/07 - Rural Community Energy Fund - Application forms and Guidance Note.
54. SMBC – email 08/07 - EMERGENCY Road Closure - Rumbush Lane, Earlswood – Immediate until 9 July 2019
55. Creative Play – Telephone call 08/07 – Promoting Playground Equipment.
56. Member of public – Telephone Call 08/07 – Query about booking Village Hall.
57. **SMBC – email 08/07 - Planning Application Notification – PL/2019/01734/PPFL – Land Rear of 448 Norton Lane (Circulated 3<sup>rd</sup> July 2019).**
58. **WM NOW – email 08/07 - Vehicle Broken Into On Lowbrook Lane Tidbury Green 08/07/2019**
59. Rural Services Network – email 08/07 - The Rural Bulletin - 09 July 2019.
60. Public Sector executive – email 09/07 – Newsletter.
61. WALC – email 09 - VAT Registration
62. Parishioner – Telephone Call 08/07 – Query about booking Village Hall.
63. Member of public – email 10/07 – Allotment plot availability.
64. **CPRE – email 10/07 - Dickens Wood - area for inclusion on AWI (Circulated 11<sup>th</sup> July 2019).**
65. **WRCC – email 10/07 - WRCC Newsletter - July 2019, including details of Village Hall grants (Circulated 11<sup>th</sup> July 2019).**
66. Solihull Ratepayers – email 11/07 - Ratepayers Special Meeting Veteran D Day Speaker on 12th July (Circulated 11<sup>th</sup> July 2019).
67. **WM NOW – email 11/07 - Burglary on Norton Lane Earlswood 11/07/2019 (Circulated 15<sup>th</sup> July 2019).**
68. Public Sector executive – email 12/07 – Newsletter.
69. NALC – email 12/07 - Chief executive's bulletin.
70. **SMBC – email 14/07 - Unauthorised Encampment in Solihull (Circulated 14<sup>th</sup> July 2019).**
71. Tidbury Green School – email 12/07 – Newsletter No.36.
72. CPRE – email 13/07 – Newsletter (Circulated 14<sup>th</sup> July 2019).
73. **Solihull Ratepayers – email 14/07 - Ratepayers – Bus Systems 14th July (Circulated 14<sup>th</sup> July 2019).**
74. SMBC – email 15/07 - Notification of Temporary Traffic Restrictions - Resurfacing Works - Damson Parkway and St Bernards Road - 29 July to 9 August 2019.
75. SMBC – email 15/07 - Notification of Temporary Traffic Restrictions - Nailsworth Road, Dorridge - 29 July to 16 August 2019.
76. SMBC – email 15/07 - Notification of Temporary Traffic Restrictions - Windmill Road, Solihull Lodge - 5 to 23 August 2019.



77. SMBC – email 15/07 - Notification of Temporary Traffic Restrictions - Colebrook Road, Shirley - 24 to 26 July 2019.
78. WALC – email 15/07 - VE Day 75. (Circulated 15<sup>th</sup> July 2019).
79. **WALC – email 15/07 - External Audit - PKF Littlejohn**
80. Member of public – Telephone Call 15/07 – Query about booking Village Hall.
81. Rural Services Network – email 16/07 - The Rural Bulletin - 09 July 2019.
82. SMBC – email 16/07 - Notification of Temporary Traffic Restrictions - Various Roads (Carriageway Patching Works) - 24 to 31 July 2019.
83. Public Sector executive – email 17/07 – Newsletter.
84. SMBC – email 17/07 - Arden Free Tree Scheme 2019 (Circulated to Allotment Association 17<sup>th</sup> July 2019).
85. **Parishioner – Phone call – 18/07 – Reporting overgrown verges – DH Road and dog fouling.**
86. SLCC – email 19/07 - News Bulletin - 19th July 2019.
87. NALC – email 05/07 - Chief executive's bulletin.

**Outstanding Actions carried over  
from previous meetings**

M o n t h	M i n u t e N o .	Action	O w n e r	Complete Date	Progress
S e p - 1 1 8	1 4 : 1 1	Arrange a meeting with SMBC to discuss SMBC/PC Partnership working matters. Clerk and Chair to attend.	C K		Have been attempting to arrange a meeting dates, but struggled to find a date when everyone who needs to attend is available. Last suggested dates are first week of April 2019. Awaiting confirmation of availability from SMBC. <b>Meeting to be arranged once new Council in place.</b>
O c t- 1 1 8	1 7 . 1 1	Draft an email to be sent to SMBC, requesting that TPO's are added to all the trees on avenues bordering pavements throughout the Tidbury Triangle. Circulate to Councillors for comments.	C F		Email drafted, agreed and submitted. 15/10 SMBC responded, stating that given that the Council already has control over its own tree stock that there would be nothing to be gained from imposing TPOs, but there would be some serious disadvantages as the existence of a TPO would hamper the proper management and maintenance of the trees in question. It may therefore be more fruitful for you speak to the relevant Tree Officer for your part of the Borough (Charles Venables) about any concerns you may have regarding recent or future works to highway trees. <b>It was agreed that Cllr Farr will arrange a meeting / walk around the area to discuss the trees which are of concern.</b>
O c t- 1 1 8	2 0 . 1 2	Liaise with Bell Computers to discuss options and prices in relation to procuring a new PC laptop.	C K		New Council agreed that Clerk should obtain 3 quotes for their consideration. <b>WIP. Several Quotes requested. 3 quotes provided, for consideration at the July 2019 meeting.</b>

N o v - 1 8	1 9 : 1 1	Once SMBC has produced and issued their full Flooding report to Council, which is expected take place in spring 2019, request a copy.	C K		Interim Report produced and circulated 24/01/2019. <b>Update of ongoing works provided by SMBC 04/07/2019</b>
D e c - 1 8	6 : 3	Add the issue relating to difficulties experienced this year in relation to putting the lights on the trees and potential solutions for Christmas 2019 to the June 2019 agenda for consideration.	C K		<b>Added to July 2019 Agenda</b>
D e c - 1 8	6 : 3	Request that Millers put sockets for future Village Christmas trees into the verges to their estates (Lowbrook Farm) together with suitable mains sockets.	C F	<b>19/06/2019</b>	CK emailed Miller Homes to ask if a socket could be installed to enable the village to light a Christmas tree, whilst at the site installing street lights. 09/05/2019 No response received. Cllr Rehorn advised that he would make contact with Miller's PR team to discuss the matter. 24/05 Cllr Rehorn contacted Robert Atkins of Miller Homes and requested PR contact details. <b>It was agreed at the June 2019 meeting (Minute 11.2) that this action should be closed.</b>
M a r - 1 9	1 0 : 1 1	Advise Daniel Edward that the Parish Council agreed to make £150.00 available to fund additional litter picking equipment, if required.	C K	<b>11/07/2019</b>	Advised Dan of available funding on 23/03 - He responded stating that "I have managed to source extra from Talking Rubbish who were given some funding from the West Mids PCC. If however this does not come to fruition (I'm sure it will) I will then purchase additional equipment". As agreed at the April 2019 Meeting the funds shall remain available, so that they are there if required.

M a y	2 . 1	Contact SMBC Monitoring Officer in relation to the situation that occurred regarding the elected Chairman not signing the Declaration of Acceptance, until a handover period is provided. Explain the decision reached and the reason for this decision and ask if she has any points of concern regarding this matter.	C K	19/06/2018	<b>Email sent to SMBC Monitoring Officer 26/05. Response received 29/05 - To be discussed at June 2019 meeting. See June 2019 Minutes 1.2.</b>
M a y	9 . 3	Cllr.LGardner and Cllr.L.Waites to provide their contact details to the Clerk, who will update the website and share details with other Councillors.	C K	17/06/2019	<b>Cllr Waites has provided contact details and these have been added to the PC website. L.Gardner has resigned. All existing Councillors contact details have been circulated.</b>
M a y	9 . 4	Clerk to circulate Code of Conduct forms electronically for Councillors to complete and return at the June 2019 meeting.	C K		<b>Form to be signed by M Reohorn. All other 3 Councillors have signed and returned their forms to the Clerk</b>
M a y	2 . 4	Liaise with Jean Walters regarding the suspected misunderstanding that she may have in relation to an appeal for PL/2017/01568/PPFL – 27 Lowbrook Farm.	G T	19/06/2019	<b>As agreed at the June 2019 meeting it is believed that this is a misunderstanding and consequently the action can be closed (See Minute 11.3)</b>
M a y	2 . 1	Discuss with Jean Walters her suggestion that the Parish Council Considered contacting Natural England to request the registration of the woodland on the corner of Dickens Heath Road and Birchy Leasowes Lane as Ancient Woodland. The Clerk advised that she was unclear why the Parish Council was making this request. She explained that the Parish Council had requested that TPO's be added to the area, however SMBC had refused this request stating that the site is wet land, and this in combination with clay subsoil causes tree failures.	C K		<b>The Parish Council considered Jean Walter's (CPRE) suggestion of contacting Natural England to request the registration of the woodland on the corner of Dickens Heath Road and Birchy Leasowes Lane as Ancient Woodland. However given that the Parish Council had previously requested that TPO's be added to the area and SMBC had refused this request, stating that the site is wet land, and this in combination with clay subsoil causes tree failures and therefore it would not be appropriate to add TPO's, the Parish Council did not see any benefit in pursuing this matter. It was agreed unanimously that the action be closed. Since then an email has been forwarded from Jean Walters - 10/07 Stating that Natural England have added the site as Ancient Woodland Inventory.</b>

M a y	2 4 2	Produce recommended policies suggested by Internal Auditor, E.G Health & safety Policy, Lone Working Policy and Working From Home Policy etc. during the next 4 months.	C K		
M a y	2 9 1	Respond to letter received from Tidbury Green School, regarding Village Hall matters raised.	C K		Letter sent 23/05/2019
M a y	3 3 1	Review Clerks Contract	G T	19/06/2019	Complete
<b>Actions From June 2019 Meeting</b>					
1	6 6	Contact Solihull MBC Monitoring Officer, to discuss the possibility and process of having its number of Councillors increased.	C K		<p><b>Initial email sent 19/06 - Chased 04/07</b></p> <p><b>D Merry responded 04/07 - Advising that the way the number of Councillors can be changed is through a Community Governance Review, which the Parish Council would need to ask SMBC to do. You would need to set out the reasons why the change is being sought and a decision as to whether or not to carry out a review would be made by this Council's Governance Committee. D Merry advised that she is still researching when any order making the change can be brought into effect. The normal process is to bring it into effect from the next ordinary Parish Council elections. Also D Merry is researching whether there would need to be a whole council election or just to fill the additional vacancies.</b></p>

2	8 . 1	Check with Cllr.M.Reohorn to establish if there are any revisions on his latest Declaration of Interest Form compared to the original.	C K	
3	1 2 : 1	Liaise with SMBC, to establish the date when the Tidbury Green Farm Pub, application will be considered by planning committee.	C K	<b>Email sent to SMBC (27/06) who advised that they are expecting the application to be considered at the August 2019 Planning Committee Meeting.</b>
4	1 3 : 1	Contact SMBC Planning and request a copy of the "Approved Construction Method Statement" for Regency Felds development. Also to respond to Parishioners who raised concerns regarding traffic movement to and from the site.	C F	<b>Email sent 24/06/2019 Statement provided 15th July 2019</b>
5	1 3 : 2	Cllr.C.Farr to share details and photographs of the current drainage issue on Lowbrook Lane, which is associated with the Millers work on Regency Fields new estate. When Pastures Drive was built an old existing gutter drain was removed from the entrance to the old farm drive. This creates issues where water from Lowbrook Lane flows across the entrance to Pastures Drive, past where the old drain was and then on down Lowbrook Lane. This has caused damage to the old road gutters and results in deep water flowing across Pastures Drive entrance and consequently getting deeper the further it flows down Lowbrook Lane. It is therefore believed that this is a direct result of the old drain being removed and therefore a new drain should be added to minimise damage further down Lowbrook Lane and minimise the flow across Pastures Drive. Clerk to raise the issue with SMBC.	C F C K	<b>Photograph and details sent to Clerk, by Cllr.C.Farr. Email submitted to SMBC - 26/06. Response from Ed Bradford 26/06 - "Leave this with us. We will get someone to check what was originally proposed and if necessary we will add any extra drainage in"</b>

6	1 4 . 1	liaise with Jean Walters of CPRE, regarding the Parish Council's concerns about the reference to "remove Tidbury Green from the washed over greenbelt", which was included in the recent SMBC supplementary consultation for the emerging Local Plan, to ascertain if there is anything that the Parish Council need to be aware of in relation to this matter.	<b>C K</b>		
7	1 7 . 1	Reschedule Financial Regulations review to s calendar action items September 2019.	<b>C K</b>		
8	2 2 . 2	Change date of the July 2019 Meeting	<b>C K</b>	<b>15/07/2019</b>	<b>Complete - Meeting changed to 26th July 2019.</b>
9	2 4 . 1	To complete modernisation review of Clerks Contract by the end of March 2020.	<b>A ll</b>		
10	2 4 . 1	Circulate current contract, WALC model contract and any other relevant documents to Councillors, to assist with the update.	<b>C K</b>		

<b>Complete</b>
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<b>Action Complete, however awaiting action by others.</b>
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<b>Needs Action</b>
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<b>Needs urgent Action</b>
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Planning Applications Registered with Solihull MBC in the Tidbury Green area												
		Last update: 17/07/2019										
Applicati on. No.	Application Type	Date	Consultation	Decision Date	Decision	Applica nt	Planning Officer	Proposal	Location	Notes from viewing the plans	PC	Status
PL/2019/0 1734/PPF L	Planning Portal - Full Application	08/07/2019	29/07/2019	21/08/2019		Mr Nigel Jones	Lucy Hodgetts	Use of detached recreational building as a single 2 bedroom dwelling with private amenity space at land rear and side of 448 Norton Lane.	Land Rear of 448 Norton Lane	Green Belt. Propose using Single storey with pitched roof which is currently laid out as a recreational facility for the owner, comprising a study, gym, bar and games area etc. to create a 2 bedroomed dwelling. Previous applications - 4 bedroomed refused on basis of green belt.	No Representati on	
PL/2019/0 1640/MIN FHO	Minor Full Householder	03/07/2019	22/07/2019	26/08/2019		Mr Martin Depper	Jessica Mantle	Detached Garage with games room over	The Spinney House, Tanners Green Lane	Large garage for 3 cars. High elevation. Number of roof lights included.  Greenbelt & the plan in the application does not seem to include all buildings within the curtilage of the site therefore giving a false impression of the application.	Objection	
PL/2019/0 1471/MIN FHO	Minor Full Householder	11/06/2019	19/06/2019	24/07/2019		Mr Jon Walton	Jessica Mantle	Loft extension to existing bungalow, to incorporate two double bedrooms with en suites and two dormer windows to front and rear roof, with slight increase in ridge height.	103 Wood lane	Appears almost the same as PL/2019/00554/MINFHO, which the PC submitted No representation. However changed from loft conversion to extension, due to slight increase in ridge height.	No Representati on	<b>Approve d</b>



PL/2019/01112/MIN FHO	Minor Full Householder	23/05/2019	12/06/2019	25/06/2019	Mr Jitesh Chauhan	Alan Lynch	Retrospective planning application to retain gated access (Resubmission of PL/2018/0345/MINFHO).	97 Lowbrook Lane	Resubmission of PL/2018/0345/MINFHO which was refused. PC did not object but suggested that gates be painted in a colour more in keeping with the area. States that he has canvassed neighbours and provides photograph of other gated properties, in the local vicinity.	No Representation
PL/2019/01338/MIN FHO	Minor Full Householder	23/05/2019	10/06/2019	09/07/2019	Mr Dave Portas	Ruth Witherspoon	Rear extension and internal remodelling	420 Tilehouse Lane	Does not appear to be a change a significant increase in size. Appears rearranging layout.	No Representation
PL/2019/01101/MIN FHO	Planning Portal - Full Application	29/04/2019	15/05/2019	13/06/2019	Mr & Mrs Anfilogoff	Hazel Bailey	Single storey extension and internal alterations	Fulford Hall, Fulford Hall Road	Looking to extend the kitchen with an orangery styled extension. The building is listed. Total increase floor area with this extension = 31.3%	No Representation
PL/2019/00830/MIN FHO	Planning Portal - Full Application	03/04/2019	22/04/2019	19/05/2019	Mr & Mrs Richard Fox	Jasmine Preston-Wood	2 No. five bedroomed houses within former Glider Yard (Revised scheme to that previously approved under PL/2018/01292/PPFL)	Buildings and Land Opposite 26 Houndsfield Lane	2 Large houses. Subject to a number of applications over the years. CLEUD agreed in 2016 to recognise existing buildings. Applicant claims land is previously developed land. SMBC approved in 2018 for 2 4 bedroomed bungalows.	No Representation

PL/2019/00554/MIN FHO	Planning Portal - Full Application	28/03/2019	17/04/2019 21/05/2019	Mr Jon Walton	Jessica Mantle	Loft conversion to existing bungalow, to incorporate two double bedrooms with en suites and two dormer windows to front and rear roof.	103 Wood lane	Nothing additional to note.	No Representation	<b>Withdrawn</b>
PL/2019/00228/PPFL	Planning Portal - Full Application	07/02/2019	27/02/2019 25/03/2019	Mr & Mrs Bainbridge	Alan Lynch	Erection of three proposed structurally insulated panels (SIP) garages	The Lake Houses, Lake Drive	Former Driving Range TG Golf Course	No Representation	<b>Approved</b>
PL/2019/00039/PPFL	Change of use	18/01/2019	06/02/2018 12/03/2019	Brunning & Price ? Mrs Pamela Cox, Ms Julie Marshall Miss Wendy Greenfield & Miss Emily Vyse.	Rebecca Hadley	Change of use of existing farmhouse, associated buildings and land from residential use. (Use Class C3) to a pub / restaurant (Use Class A3/A4) with ancillary, manager's accommodation, and construction of extensions and associated works, including: formation of access and car parking; partial infilling of the pond; and hard and soft landscaping. (Resubmission of withdrawn application PL/2018/00235/PPFL)	Tidbury Green Farm Pub & restaurant	Under review - 40+ Documents, a number of which are large. (Resubmission of withdrawn application PL/2018/00235/PPFL), which TGPC objected to.	Objection Submitted	

PL/2017/01568/PPFL	Planning Portal - Full Application	09/01/2019	29/01/2019	02/11/2017	Miss Lizzi Wilson	Claire Bishop	Erection of 1, 1.5 storey 4 bedroom dwelling in the rear garden of the property. To have detached garage, access from adjacent development approved under application references PL/2016/02834/PPOL & PL/2017/00556/PPRM.	27 Lowbrook Lane	Previously submitted, PC Objected - Approved Application resubmitted under P/A PL/2018/01717/PPFL - PC Objected - undecided by SMBC. Proposed site is in greenbelt. Large house, taking up large proportion of garden Access proposed via adjacent development 25 Lowbrook Lane.	Objection Submitted	<b>Refused</b>
PL/2018/03485/MIN FHO	Minor Full Housebuilder	09/01/2019	30/01/2019	06/03/2019	Mr J Chauhan	Alan Lynch	Retrospective application for railings and gates to the front of the property.	97 Lowbrook Lane	Gates and fence have been installed for several months. White gates, fairly high and close to the highway. Applicant claims added for security, due to recent burglary's in the area. Claims did not realise that planning permission was required.	No Representation, providing conditions re colour imposed.	<b>Refused</b>
PL/2018/03502/MIN FHO	Minor Full Housebuilder	02/01/2019	23/01/2019	15/02/2019	Martin Recci	Jasmine Preston-Wood	Extension and alterations to existing outbuildings.	The Grove House, Tanners Green Lane	Appears that the applicant wishes to turn an outbuilding currently used as a garage and gym in to a 2 bedroomed dwelling.	No response submitted	<b>Approved</b>
PL/2018/03344/MIN FHO	Minor Full Housebuilder	03/12/2018	21/12/2018	23/01/2018	Mr John Cannon	Jasmine Preston-Wood	Erection of a new boundary wall to the front elevation including pedestrian and vehicular access gates and decorative fencing panels in wrought iron.	44 Houndsfield Lane	Brick and Wrought iron Decorative Fencing Panels.	No Representation	<b>Approved</b>

PL/2018/03258/MIN FHO	Minor Full Housebuilder	29/11/2018	17/12/2018	15/01/2019	Mr T Geraghty	Bali Kaur	Relocation of 3 bay garage and garden store (As granted under PL/2018/00492/MINFHO).	Land Rear of Cleobury Barn - Cleobury Lane	Previously approved. However applicant wanting to relocate the outbuildings associated with a new dwelling which has also been approved.	No Representation	<b>Approved</b>
PL/2018/03267/PPFL	Minor Full Dwellings	28/11/2018	17/12/2018	21/01/2018	Mr & Mrs Richard Fox	Laura Taylor	Demolition of former Glider repair and maintenance workshop and stores and erection of erection of 3 No. four bedroomed dwellings.	Former Glider Yard Land opposite 26 Houndsfield Lane	Appears that 2 houses were approved to be built as per PA PL/2018/03267/PPFL. Applicant now seeking to build 3 homes.	No Response Submitted	<b>Refused</b>
PL/2018/03238/MIN FHO	Minor Full Householder	25/11/2018	14/12/2018	14/01/2018	Mr Rob Daffurn	Nikki Openshaw	Ground Floor and first floor front extension, render existing brickwork.	156 Tilehouse Lane	Appears the proposal is to extend out to front of property almost in line with existing garage.	No Representation	<b>Approved</b>
PL/2018/03149/MIN FHO	Minor Full Householder	24/11/2018	11/12/2018	04/01/2019	Mr C Joel	Jasmine Preston-Wood	Single Storey Extension to the Rear.	8 Lowbrook Lane	Relatively small extension to facilitate a family room.	No Representation	<b>Approved</b>
PL/2018/03030/PPFL	Planning Portal - Full Application	02/11/2018	22/11/2018	24/12/2018	Mr Paul Lake	Laura Taylor	Replacement of existing caravan used as a self-contained dwelling unit with a single storey dwelling and subdivision of plot	Holly Cottage, Braggs Farm Lane	Caravan for which a CLEUD exists to be replaced with one storey 2 roomed dwelling. Same footprint. Green Belt.	No Response Submitted, Due to no Majority.	<b>Withdrawn</b>

PL/2018/0 2514/PPF L	Planning Portal - Full Application	01/11/2018	21/11/2018	26/12/2018	Mr David Reynold s	Benn Watkinson	Erect dwelling on the footprint of the existing garage, plus porch.	167 Wood Lane	1 new 3 bedroomed property, using footprint of existing garage. Greenbelt. In October 2017 an application was submitted for this site to Erect 3 No. new 4 bedroom dwellings with associated parking and garages	No Representati on	<b>Refused</b>
PL/2018/0 2991/PPF L	Planning Portal - Full Application	31/10/2018	20/11/2018	19/12/2018	Mr B Hutton	Benn Watkinson	Demolition of substandard existing social room, substandard toilet blocks and outbuildings. Construction of new shower, toilet block and reception facility either side of existing dwelling	Lady Lane Marina	Appears to be removing substandard social club and adding facilities for Canal Users - Toilets and showers. Reduced Footprint.	Objection Submitted	<b>Approve d</b>
PL/2018/0 2845/MIN FHO	Minor Full Householder	02/08/2018	02/11/2018	N/K	Mrs K Averill	Bali Kaur	Single storey extension to rear.	74 low brook Lane	No notification received. Noticed it in Planning Application inbox (SMBC System) Doesn't appear to extend beyond current building line.	No Representati on	<b>Approve d</b>
PL/2018/0 2540/MIN FHO	Minor Full Householder	24/09/2018	11/10/2018	12/11/2018	Mr Robert Lovell	Nikki Openshaw	Ground floor rear/side extension.	176 Norton Lane	Single rear/side extension. Adding an orangery to the rear of the property.	No Representati on	<b>Approve d</b>

PL/2018/0 2490/TPO	Tree Preservation Order	08/09/2018	28/09/2018 26/10/2018	Mr Craig Plant	Nikki Openshaw	Crown raise to 5m, reduce large Crown raise to 5m, reduce large lateral limb over drive side 1 no. Cedar tree (T1), raise on hedge side to balance crown 1 no. Lawson Cypress tree (T2).	25 Lowbrook Lane	Trees to front of drive.	Objection Submitted	<b>Approve d</b>
PL/2018/0 2189/CO U	Minor Outline Dwellings	30/08/2017	27/08/2018 25/08/2018	Mr Richard Osbourne	Benn Watkinson	Change of use to rear, and erection of boarding cattery for 6 pens measuring 4414m deep by 7614mm wide	146 Norton Lane	Resubmission of PL/2017/02063/COU, which was refused. Small reception - (Log Cabin type, with 6 pens at rear. Positioned to bottom of rear garden.	Objection Submitted	<b>Refused</b>
PL/2018/0 2147/MIN FHO	Minor Full Householder	05/08/2018	23/08/2018 20/09/2019	Mr & Mrs Walker	Jasmine Preston- Wood	Single Storey extension, second storey side extension and addition of side pitched roof dormer.	242 Norton Lane	For extension to kitchen, creation of a family room and 4 4th bedroom. Does not appear to extend beyond the current building line.	No Representati on	<b>Approve d</b>
PL/2018/0 2160/MIN FHO	Minor Full Householder	02/08/2018	23/08/2018 21/09/2018	Ms Beddow s	Claire Bishop	Replacement of existing bungalow roof to form an additional bedroom and bathroom space; new bay windows constructed to bay window, ground floor rear extension to form sitting room and kitchen space.	7 Mason Lane	Resubmission of approved PL/2017/03290/MINFHO	No Representati on	<b>Approve d</b>
PL/2018/0 1715/MIN FHO	Minor Full Householder	01/08/2018	21/08/2018 24/09/2018	Mrs Sab Arouge	Nikki Openshaw	First Floor Extension to Link Main swelling to Annexe	115 Dewberry Road	Annex next to main home. Appear a small extension to join the two dwellings	No Representati on	<b>Approve d</b>

PL/2018/01717/PPFLL	Planning Portal - Full Application	14/07/2018	02/08/2018	31/08/2018	Parimal Tanna	Claire Bishop	Erection of 1 No 1.5 storey 4 bedroom dwelling in the rear of the garden of 27 Lowbrook Lane, with detached garage and access from adjacent development approved under application reference PL/2016/02834/PPOL & PL/2017/00556/PPRM (Resubmission of planning approval PL2017/01568/PPFL)	27 Lowbrook Lane	(Resubmission of planning approval PL2017/01568/PPFL) Seeking to add additional house to already approved 4 homes in rear garden. Vert Special Circumstance statement also submitted.	Objection Submitted	<b>Refused</b>
PL/2018/01652/MIN FHO	Minor Full Householder	15/06/2018	04/07/2018	07/08/2018	Mr & Mrs Kiely	Jasmine Preston-Wood	Ground Floor Extension, loft conversion, raise ridge first floor extension.	102 Norton Lane	Main building is above garage and the raised ridge to accommodate loft conversion.	No Representation	<b>Approved</b>

## The Parish Council of Tidbury Green

### Income and Expenditure Budget – Year to 31 March 2020

Actual at 30/06/19 £		Budget £	Comment
	<b>Income:</b>		
9,508	Precept and support grant	19,000	
3,699	Community Infrastructure Levy	-	
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13,207		19,000	
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	<b>Expenditure:</b>		
(3,461)	Clerks' pay and expenses	11,500	
(520)	Printing, postage, telephone and stationery	1,800	
(356)	Consultancy	1,500	
-	Additional noticeboard	1,000	
(1,080)	Boundary gates and signage	-	Earmarked reserve £1,000
-	Over 60's Xmas lunch	850	
(374)	WALC and other subscriptions	500	
-	Insurance	370	
-	Sponsorship of entertainment	300	
(115)	Training	200	
(186)	Audit	400	
-	Christmas Tree/lights	200	
-	Donations	100	
(28)	Bank charges	100	
(331)	VAT	-	Recovered or recoverable
-	Other	-	
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(6,451)		18,820	
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-	Contingency	180	
		-----	
		19,000	
		=====	
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6,756			
30,707	Cash at 31 March 2019		
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37,463	Cash at 30 June 2019*		
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\*This balance includes CIL money totaling £13,498, which can be spent solely on infrastructure. The amount available for general purpose expenditure is therefore £25,481.