

# TIDBURY GREEN PARISH COUNCIL

## Minutes of the Ordinary Meeting of the Council held On Wednesday 21<sup>st</sup> November 2018 scheduled for 7.00pm, Tidbury Green Village Hall

Clerk: Mrs C L Kirby  
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### 1. Record of members present

1.1 **Tidbury Green Parish Councillors:** Cllr.G.Thomas, Cllr.A.Hussain and Cllr.C.Farr.

**Clerk:** Mrs C. L. Kirby

**Parishioners:** 0

### 2. Apologies and reasons for Absence

2.1 Apologies were received and accepted from Cllr.M.Reohorn.

### 3. Declarations of Interest & Dispensations

3.1 The Chair stated that any Declarations of Interest would be addressed at the appropriate agenda item.

3.2 There were no written requests for Dispensations for Disclosable Pecuniary Interests.

### 4. Open Forum

4.1 There being no parishioners present there were no matters for discussion.

**19:03 Cllr.P.Bulcock arrived**

### 5. To approve the Minutes of the meeting held on 17th October 2018

The minutes of the meeting of 17th October 2018 having previously been distributed, it was confirmed that Parish Councillors had reviewed the minutes and were content that they were a true reflection of the meeting. It was proposed by Cllr. Hussain and seconded by Cllr. Farr that they be signed as a true record of that meeting. **This motion was carried by 3 in favour, with one abstention, due to the Councillor not being present at the October 2018 meeting.**

**6. To Review and consider progress against actions detailed on the Action Tracker previously distributed and if necessary consider any matters arising.**

- 6.1 **The Action Tracker** document was reviewed and focus was applied to outstanding actions identified with a red status and items where the Clerk believed updates required sharing. It was noted that the vast majority of actions had a green (completed) or yellow (being progressed) status.
- 6.2 **December 2018 (Minute 14.4) – Welcome to Tidbury Green Signage.** SMBC have advised that they have receipt of the gateway village entry sign, which will be installed on Norton Lane, near the junction of Lowbrook Lane. SMBCs contractor is scheduled to install the gateway signage sometime within the next few weeks.
- 6.3 **October 2018 (Minute 17.1) TPOs for trees on avenues bordering pavements throughout the Tidbury triangle-** Cllr Farr advised that he has not yet had an opportunity to contact the Tree Officer and arrange a date to meet and discuss specific concerns, regarding the trees on avenues bordering pavements throughout the Tidbury triangle.
- 6.4 **Action 1 (Minute 6.4) – Christmas Tree** – The Clerk advised that she has contacted Woods Farm and they have kindly agreed to provide a Christmas tree for the verge junction of Lowbrook Lane and Norton Lane. Peter Seddon has agreed to decorate the tree with lights, once the tree is installed.

**7. To consider the following planning matters**

**New Planning Applications**

- 7.1 PL/2018/03030/PPFL – Holly Cottage – Braggs Farm – **No response submitted** to SMBC, due to Parish Councillors failing to reach an a majority decision.
- 7.2 PL/2018/02514/PPFL – 167 Wood Lane - **No Representation** submitted (via delegated Authority).
- 7.3 PL/2018/02991/PPFL – Lady Lane Marina – Cllr. G.Thomas advised that during a meeting that he attended with Ed Bradford of SMBC, he raised the drainage concerns that the Parish Council have in relation to this application. He requested that Ed Bradford discuss the matter with the SMBC drainage officer dealing with this application and make them aware of the Parish Council’s concerns. The Parish Clerk circulated a draft objection, which she had produced based on the views of Councillor Bulcock and other Councillors. It was proposed Cllr Hussain, seconded by Councillor Bulcock and **agreed unanimously** that the Parish Council wished to object to the planning application. It was also **agreed unanimously** that the draft captured the views and concerns of the Parish Council and should therefore be submitted to SMBC. **Action:** Clerk to submit the objection to SMBC.
- 7.4 There was uncertainty regarding whether boats at Lady Lane Marina are there in a residential capacity. It was agreed that this matter will be considered at the December 2018 meeting, with a view to the Parish Council requesting clarification regarding potential residential boat usage and licencing matters.
- 7.5 PL/2018/02845/MINFHO – 74 Lowbrook Lane **No Representation** submitted (via delegated Authority)

## Planning Decisions by Solihull Borough Council

- 7.6 PL/2018/02490/TPO – 25 Lowbrook Lane **Objection Submitted** (via delegated Authority) – **Approved**.
- 7.7 PL/2018/01828/PPRM – Lowbrook Farm – As agenda item 8 – **Objection Submitted + additional objection sent following the submission of a number of amendments, by the developer**. Further submission by the developer on 5<sup>th</sup> October 2018 of details pursuant to conditions 2, 3, 5 and 15 of Appeal Decision Ref. No. APP/Q4625/13/2192128 (Outline Planning Application Ref. No. 2012/1627) – **Objection Submitted - Approved**.
- 7.8 PL/2018/00321/PPFL – 167 Wood Lane – **Objection submitted - Withdrawn**

### Ongoing matters

- 7.9 PL/2018/02540/MINFHO – 176 Norton Lane **No Representation** submitted (via delegated Authority).
- 7.10 PL/2018/01717/PPFL – 27 Lowbrook Lane – **Objection Submitted**
- 7.11 SMBC – email 29/01 - Planning Application Notification – PL/2018/00235/PPFL – Tidbury Green Farm, Pub and Restaurant – **Objection Submitted**
- 7.12 PL/2017/01568/PPFL for 27 Lowbrook Lane – **Approved – As agreed at November 2017 Meeting – To remain on the agenda**

### 8.0 Lowbrook Farm Development

- 8.1 Planning Application PL/2018/01828/PPRM (Reserved matters) was approved at the SMBC Planning Committee meeting on the 31 October 2018. It was recognised that Cllr.Farr had represented the Parish Council and presented their views in an excellent, professional accurate and clear manner.

### 9.0 Solihull Local Plan Review

- 9.1 There were no further updates available.

### 10. Wood Lane Allotments Tree Survey

- 10.1 The findings of the Arboricultural Condition Report completed by T Mousley & Sons, which was circulated in advance of the meeting, were discussed. Trees had been graded as having a condition of Good, Fair or Poor. Trees requiring work, also had a priority rating applied to them, of between 1 and 5 (where 1 is the highest priority and 5 is the lowest). It was proposed by Cllr.Thomas, seconded by Cllr.Bulcock and **agreed unanimously** that the Parish Council should request a quote from T Mousley & Sons, for completing the identified required works for trees graded as poor or fair, with a priority rating of 1. Once the quote is available the Parish Council will consider if they need to obtain an additional alternative quote from another tree surgeon. **Action:** Clerk to request a quote from T Mousley & Sons.

## 11. Bus Service Changes Consultation

11.1 The Clerk advised that based on correspondence just received from Solihull Ratepayers, it appears that following Worcester County Council's decision to continue funding the cross border service into Wythall, the new bus contract for the S3 and S3W bus routes will be retained from 23rd February 2019, and will continue a direct service to Solihull. As the Clerk understands it, the main change is the new service will terminate in Solihull, not Shirley as originally proposed. A separate services will run from Solihull out to Knowle Dorridge and Hockley Heath. The new operator will be required to provide buses to latest emission standards and include tracking systems for better monitoring to overcome the quality and reliability of the past poor service issues. **Action:** All Councillors to review the correspondence received from Solihull Ratepayers and advise the Clerk if their understanding does not match that of the Clerk, as detailed above.

## 12. Affordable Housing – Rural Housing Trust

12.1 Due to his interest in this matter, Cllr Bulcock requested that this agenda item be deferred until the end of the meeting, so that he could leave the meeting, without being required to return for further agenda items. The Chair, Cllr.Thomas agreed to the request.

## 13 Localities workshop

13.1 Given that Cllr.Reohorn was dealing with this matter and he was absent from the meeting, it was agreed that this agenda item would be deferred until the December 2018 meeting.

### 14.1 Affiliate opportunity

14.1 The proposal raised by Cllr.M.Reohorn, regarding potential affiliate & sponsored links on the Parish Council website, was discussed with WALC, in advance of the meeting. WALC's view is that the proposal does not support Good Practice, as a Parish Council should not show favouritism, and the proposal would appear to indicate that the Parish Council is endorsing an individual company and is being financially rewarded for doing so. The Parish Council **agreed unanimously** that this matter should be closed.

## 15 Tidbury Green Social Events

15.1 Minutes received from the Social Committee had been circulated in advance of the meeting.  
15.2 This year's Christmas Carol Concert takes place on Sunday 9<sup>th</sup> December 2018, at Tidbury Green School.

### 16.1 Parking at Tidbury Green School

16.1 A Parishioner and several Parish Councillors have raised concerns regarding vehicles parking on Dickens Heath Road/ Pavement during school drop off and pick up times. This causes problems for road users and often blocks pavements, making it difficult for pedestrians, particularly those with pushchairs. The Parish Council have heard of instances when pedestrians are forced to walk into the road, due to the pavement being blocked. This is considered a major Safety issue. Cllr. Hussain advised that the school are aware of this issue and they do take steps to try and deter this behaviour. The Parish Council agreed that whilst they do not have the power to take action to resolve this matter that it may be beneficial to add an article to the next Parish Council newsletter, detailing the issue, concerns and risks.

If possible the article should include details of how incidents of vehicle owner's parking on the pavement should be reported. To establish this the Parish Council will need to complete some research. **Action:** Clerk to liaise with Police Sergeant Diane Sheppard, from the Neighbourhood Policing Team, to establish if there is a procedure for reporting these type of incidents. Cllr. Hussain advised that she has observed a Neighbourhood Police Officer in the area, who may also be able to offer some advice on this matter. **Action:** Cllr Hussain to discuss the matter with the Neighbourhood Officer, so that he is aware of the issue and also attempt to establish the process for reporting instances where cars have parked, blocking roads and pavements and any options for deterring this type of behaviour.

## 17 Financial Matters

### Invoices Received

- 17.1 Payments of the items listed in the November 2018 Agenda Appendix 1 were discussed. In addition to the payments included, a payment of £109.21 was due to Cllr. Farr to cover expenses incurred by the Lowbrook Farm Development Association, in relation to the Planning application PL/2018/01828/PPRM, for Lowbrook Farm. It was **agreed unanimously** that this payment should be added to the items listed in the November 2018 Appendix 1, when the minutes are produced. Also it was proposed by Cllr.Bulcock, seconded by Cllr Farr and **agreed unanimously** that in addition to the £36.00 CPRE membership fee payment included in the November 2018 Agenda Appendix 1, that given the support and advise provided to the Parish Council by Jean Walters (CPRE), that a further donation of £200.00 should be made to CPRE. Again this item will be added to the items listed in the November 2018 Appendix 1, when the minutes are produced. It was proposed by, Cllr.Bulcock, seconded by Cllr.Hussain and **agreed unanimously** that payment of these items including the two above additions, should be made.

### Payments Received

- 17.2 Nil

### Income and Expenditure Budget to Year to 31 October 2018.

- 17.3 The Responsible Financial Officer talked through the Income and Expenditure report to 31 October 2018. There were no questions.

## 18 Working In Partnership with SMBC

- 18.1 There were no further updates available. As agreed previously, the Clerk needs to arrange a meeting for herself and Cllr.Thomas to attend with SMBC to discuss relevant matters.

## 19 Flooding

- 19.1 Cllr.Thomas and Alison Gorman (who was heavily involved with the flooding work completed on behalf of Tidbury Green residents affected by the flooding), met with Ed Bradford, of SMBC on the 19<sup>th</sup> November 2018. He advised that SMBC remain in the process of producing a flooding forward look plan which will cover Hockley Heath, Dickens Heath, Cheswick Green and Tidbury Green. One of the interventions that they are considering, is whether a structure could be put in place to alleviate future risks of flooding. SMBC are also developing a Computer Model, to which they are currently adding all water course details. It was noted that this is a difficult and time consuming task, however once complete the model will be able assess what will happen and how drainage will cope with

various levels of potential rainfall. SMBC also plan to feed a camera down the culvert which runs down Norton Lane. It is recognised that although SMBC have taken steps to deal with immediate issues, such as unblocking drains where possible, they have not identified any clear long term solutions at this point. However it is understood that this is work in progress and that SMBC are working to collate all relevant information and to explore and consider more innovative long term solutions. The next milestone is for SMBC to produce and issue a full report to Council. This is expected to take place in spring 2019. **Action:** Clerk to be vigilant and once the report is released, request a copy.

- 19.2 The SMBC Flooding event took place on 19 November 2018 at Tidbury Green School. SMBC organised the event to allow them to update Parishioners who were impacted by the flooding in May 2018, of their interim findings and provide Parishioner's with an opportunity to raise and discuss any concerns that they may have. On the evening Cllr. Thomas handed out approximately 26 questionnaires which were produced by the Parish Council. The aim of the questionnaire is to gather information on the adequacy of SMBC's responses to the key matters and perceived causation factors that Parishioners raised with the Parish Council, following the flooding that occurred and which were consequently reported to SMBC

## 20. Calendar of Actions

### **Discuss and provide comments on the draft 2019/20 Objectives Statement**

- 20.1 The Draft Objectives Statement for the following financial year was presented by the Chairman and the RFO. It was agreed that Councillors would give further consideration to the draft objectives statement in advance of the December 2018 meeting, where it will be reconsidered for approval.

### **Consider first draft budget for 2019/20**

- 20.2 The draft 2019/20 budget was presented. The Chairman and the RFO talked through the proposed draft budget for 2019/20. The budget was developed based on the proposed objectives for 2019/20. It was also recognised that due to the additional dwellings occupied in Tidbury Green, as a result of the current ongoing development, that expenditure to deliver the objectives will increase and consequently this required factoring into the proposed budget for the Financial Year 2019/20. Based on the draft budget the proposed 2019/20 precept is £19,000. The Chairman talked through the impact that this would have on the precept charge per band D Household Property in Tidbury Green. The proposed budget would result in a 2019/20 precept rate of £34.35 per band D household, compared to this financial year's charge of £34.02. The precept charged by Tidbury Green Parish Council was compared to the average band D household charge in other Parishes in the area. The proposed increase for Tidbury Green is very minor and the amount charged is considered justifiable when considered against other parishes, given that the Parish Council is in the lowest third of charge per band D household. It was agreed that Councillors will give further consideration to the draft budget in advance of the December 2018 meeting, where it will be reconsidered for approval.

## 21. Over 60's Christmas Lunch 2018

- 21.1 There were no further updates available. **Action:** Cllr Thomas to contact Jo Hudson to discuss and finalise arrangements.

**22. Update from Parish Clerk**

- 22.1 All relevant updates were included during the meeting.
- 22.2 In the absence of Cllr Thomas it was agreed that Cllr Hussain will review the November 2018 minutes in advance of the December 2018 meeting.
- 22.3 It was also agreed that Newsletter and Elections training should be added to the December 2018 meeting agenda.

**23. Correspondence**

- 23.1 **Elections 2019** – It was noted that there had been several items of correspondence relating to the Parish Council elections, which take place in 2019.
- 23.2 It was agreed that if Councillors wish to attend the Warwickshire County Council’s Chairman's Festive Open Evening Saturday, 1st December 2018 that they should advise the Clerk by Saturday 24<sup>th</sup> November 2018.
- 23.3 All other items on the correspondence list were considered. All other items of concern or interest have been dealt with as separate agenda items, or flagged as of interest to Councillors.

**20:18 Councillor Bulcock left the meeting.****12. Deferred agenda item - Affordable Housing – Rural Housing Trust - Deferred**

- 12.2 It was Proposed by Cllr Thomas, Seconded by Cllr Hussain and **agreed Unanimously** that the following minute number 11.2 from the October 2018 Meeting should be submitted to the Rural Housing Trust

“The Parish Council agreed that there is a need for affordable housing, albeit that this is a rural area, because those who have been brought up in this area find it difficult to afford the existing houses. This small development, which the Parish Council understands that priority for allocation will be given to people with local connections, seems to be an attractive development for the existing community. It was proposed by Cllr.G.Thomas, seconded by Cllr.C.Farr and **agreed unanimously** that this minute should be shared with the Rural Housing Trust, as a confirmation that the Parish Council would support the Affordable Housing Scheme, proposed for Tidbury Green to proceed”.

**There being no further business the Chairman closed the meeting at 20:22**

**Date of the next meeting: Wednesday 12<sup>th</sup> December 2018**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the meeting.

**THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

**Minutes of Tidbury Green Parish Council Ordinary meeting held on Wednesday 21<sup>st</sup> November 2018**

**Signed .....** **Date.....**

# TIDBURY GREEN PARISH COUNCIL

## November 2018 Agenda Appendix 1

### Invoices Received

### Invoice & Cheque No.

- |  |   |
|--|---|
| 1. Clerk's costs (C Kirby) Oct/Nov 2018<br>£155.64 (Mileage, Printing, Ink & phone)<br>& Separate cheques for additional<br>Hours worked/pay £301.28 – October | Invoice No: 2018/65<br>Cheque No: 100433<br>&<br>Cheque No: 100432  |
| 2. WALC – £30.00 –<br>Planning for the Elections Training Course<br>November 2018 – C Kirby  | Invoice No: 19002<br>Cheque No: No: 100434                          |
| 3. WALC – £30.00 –<br>End of Year Financial Procedures Course<br>November 2018 – C Kirby & G Thomas  | Invoice No: 19002<br>Cheque No: No: 100435                          |
| 4. SLCC Membership £145.00<br>(115.00 SLCC & £30.00 ALCC)  | Invoice No: N/A<br>Cheque No: No: 100437<br>& Cheque No: No: 100436 |
| 5. CPRE Annual Membership £36.00   | Invoice No: N/A<br>Cheque No: No: 100438                            |
| 6. T Mousley & Sons £449.28<br>Arboricultural Condition Report   | Invoice No: M11813<br>Cheque No: No: 100439                         |
| 7. Cancelled Cheque – Due to Error   | Cheque No: No: 100440   |
| 8. Chris Farr – £109.21<br>Expenses incurred by the Lowbrook Farm<br>Development Association, in relation P/A<br>PL/2018/01828/PPRM, for Lowbrook Farm.        | Invoice No: N/A<br>Cheque No: No: 100441                            |
| 9. CPRE - £200.00 –Donation<br>Due to support and advice provided to the PC<br>by Jean Walters (CPRE),   | Invoice No: N/A<br>Cheque No: 100442                                |

### Payments received

1. Nil

### Cheque & Bank Credit No.

Payment Ref:  
Cheque No: N/A

**November 2018 Appendix 1 invoices and payments approved as correct:-**

**Signed..... Date.....**

**Chairman**

**Minutes of Tidbury Green Parish Council Ordinary meeting held on Wednesday 21<sup>st</sup> November 2018**

**Signed ..... Date.....**